



No. D1579/50D3

INDIA
MINISTRY OF EDUCATION.

New Delhi-3, the 15th April, 1950.

176

Dear Mr. Carter,

Will you please refer to your letter No.82/230 dated the 19th February, 1950. As is no doubt known to the Honorary Secretary of the Indian Public Schools Conference, the implications of the last portion of whose letter are not very clear, the Lawrence School at Sanawar is a Govt. institution and as such, has to conform to well known Govt. rules regarding appointments, dismissal, etc. In this connection, I am to invite your attention to my letter No.D2230/50D3 dated the 25.3.1950, which explains the position with regard to your powers of appointment, dismissal, etc. In actual working, the Principal has an effective voice in the matter of appointment of member of the teaching staff (Class III).

Appoint^{ments} to Class I and Class II posts are made through the agency of the Union Public Service Commission. It is proposed to associate Principals with the Commission in the selection of personnel for Class II posts.

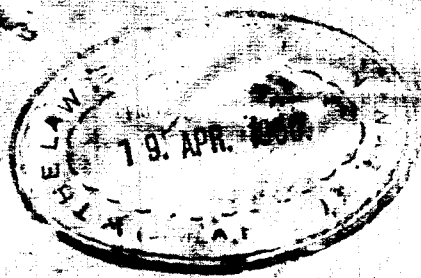
2. The Committee of Management, Lawrence School, Sanawar, is an advisory organisation and functions under the general directions and control of the Government.

3. You may inform the Secretary, Indian Public Schools Conference on these lines.

Yours sincerely,

(H. S. VERMA)
Under Secretary

E.G. Carter, Esqr.,
Principal,
The Lawrence School,
Sanawar (Simla Hills)



No. D1579/50D3

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New Delhi-3, the 15th April, 1950.

17/4

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I have now heard that I am to be empowered to make Class III appointments on the teaching Staff. This means that junior Masters and Mistresses will be appointed by me and not, as before, by Government. If I have the right to appoint I shall also have the power to dismiss.

Sd. E.G.C.
S/S.

cl.

S/S.
The doctors have placed me on the sick list & it looks as though my trip to you will have to be deferred

2nd May, 1950.

82/230

J.A.K. Martyn, Esq.,
The Headmaster,
The Doon School,
Chand Bagh,
Dehra Dun.

Thank you for your letter of the 12th April. It is very good of you to offer to put me up and I should be delighted to stay with you on my visit to Dehra Dun. Unfortunately, I have been a little under the weather of late and as a result feel my visit must be as short as possible. In order that it may be so I wondered if you would allow me to burden you further by bringing with me our Headmaster, Mr. Cowell. I thought that if we both worked together, he one part of the School and I in another, we should do all that we wanted to do very much quicker than if I were alone. I hope you will not mind my putting forward this suggestion.

I have heard again from Government on Sanawar's election to the Public Schools Conference. Here is an extract:-

"As is no doubt known to the Honorary Secretary of the Indian Public Schools Conference, the implications of the last portion of whose letter are not very clear, the Lawrence School at Sanawar is a Government institution and, as such, has to conform to well-known Government rules regarding appointments, dismissals, etc. In this connection, I am to invite your attention to my letter of the 25th March, 1950, which explains the position with regard to your powers of appointment, dismissal, etc. In actual working, the Principal has an effective voice in the appointment of members of the teaching Staff (Class III).



3 Jay
Holla
Green
Ja.

2:
To The Principals
Dear Sir

Wishing the school every
success. Yours faithfully
Lilian Lubitt

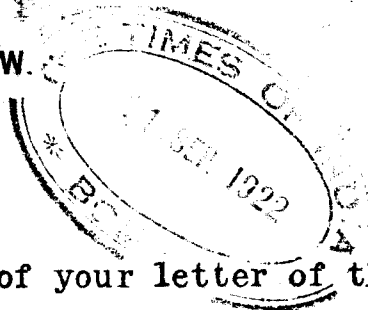
I cheer
might be interested
the progress of my
since he left India
1933. I have spent
happy days at the
with the boys.

My husband
from the Indian
Ordnance Corps but
but was recalled to
at the outbreak of war
died on Active Service
Iraq in 1941.

17th July, 1922



ST. JAMES'S PALACE. S.W.



Dear Sir,

I am in receipt of your letter of the 22nd ultimo, in which you ask that the special December edition of "The Sanawarian," commemorative of the New Colours parade at Dehra Dun, may be dedicated to the Prince of Wales and the signed photograph sent to the school reproduced on the first page.

In reply, I have to inform you that His Royal Highness has much pleasure in complying with this request.

Yours faithfully,

Ernie Hulsey

Comptroller.

The Reverend George Barne, M.A.,
Principal,
The Lawrence Royal Military School,
Sanawar, Simla Hills.

PRINCIPAL,
THE SCINDIA SCHOOL,
GWALIOR.

D.O.No. 982

13th September, 1950.

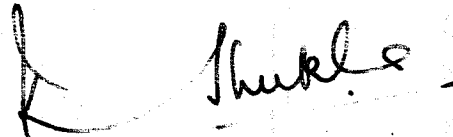
T415

Dear Mr. Carter,

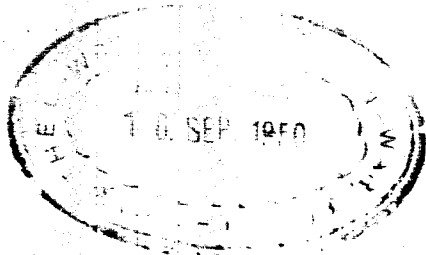
As the Madhya Bharat Government is thinking of adopting a constitution for the Scindia School more or less similar to the one the Government of India has framed for its Schools at Simla and Lovedale, I shall be grateful if you could kindly send me at your earliest convenience the Constitution of your School and a copy of the current Budget.

Kindly also let me know your financial arrangement. Can the School utilize the savings of the sanctioned budget at the end of the year, or the next year? An information about the School fees, No. of students on roll may also be sent if possible.

Yours sincerely,



(K. C. SHUKLA).



E. C. Carter, Esq.,
Principal,
The Lawrence (Govt. of India) School,
S A N A W A R.
(Simla Hills.).

M. H. ...
Letter ...
13/9/50

18th September, 1950.

82/230

K.C. Shukla, Esq.,
Principal,
The Seindia School,
Gwalior.

Thank you for your letter of the 13th/14th September.
As far as I know, no Constitution has been framed by the
Govt. of India for this School. If it has, I have not seen
a copy. Would the School prospectus be of any help to you?
It might give you some idea as to how the School is run.

We get a grant from Govt. and that is divided into
two main Heads:-

- (a) Pay of Staff
- (b) Miscellaneous expenditure.

Under (b) we have Sub Heads according to our requirements.
I am not quite sure what you mean by "copy of the current
Budget" but if you would let me know I should be very glad
to help if I can do so.

Our Budget year closes on the 31st March and any
money not expended is refunded to Govt. It cannot be
carried over into the next financial year. Fees are Rs.1500/-
per annum plus Rs. 10/- p.m. for clothes which we provide.
We have 206 pupils on our rolls at the moment and expect to
have some 300 next year.

11th May, 1950.

82/230

J.A.K. Martyn, Esq.,
The Headmaster,
The Doon School,
Dahra Dun.

Thank you for your letter. I fear I must postpone my visit to you until you reopen after the summer vacation. This is under orders from the doctors. Both Cowell and I are very disappointed. However, if either you or Gibson or both are in the Simla Hills I hope very much you will visit Snawar and see something of our life. We are isolated and there is nothing on our hill except the School. Thus we have nothing to offer visitors and I always hesitate to bring them here under false pretences. But anyone who cares to risk coming to us is always very welcome. If you can spare the time to come up do let me know.

Since last writing to you I have heard from Government that that I have been delegated the necessary authority to appoint Assistant Masters and Mistresses. More senior people will continue to be appointed by the Union Public Service Commission. That is inevitable in a Government institution but the Ministry of Education has asked the U.P.S.C. to co-opt me as a member of the Selection Board.

E.C.

al.

A.C.1 Oliver, B. 772218,
No.1 Officers Mess,
R.A.F. Dum Dum,
S.E.A.A.F.

S2/193.

13th March, 1946.

My dear Barney,

Thank you for your letter. I am glad to have such good news of you, and, obviously, you are enjoying yourself in the R.A.F. Where is your brother? We have no news of him.

We have begun on a new term and have got off to a good start. Unfortunately, so many of our children have left because of repatriation that our numbers are smaller now than I can ever remember. Perhaps children will drift in during the course of the year. Lawrence has but 18 boys. Dudley Evans is Prefect and also head of the School. Fred Fuller has been transferred from Lawrence to H.E. and is Prefect there. Derek Bowen is second in command of Lawrence. Actually, I am not a Housemaster at the present but I hope to return to Lawrence later in the year.

The Principal, Mr. O'Hagan, has been very seriously ill and has had to leave us and so I am doing his job and mine until the new Principal arrives from England. We have no news as to when he is likely to arrive.

I shall convey your messages to Lawrence when next I visit the House, either today or tomorrow, and shall have your letter posted on the notice board so that all can read it. Lawrence will be delighted at having news of you again and I only hope that Fred, too, will write sometimes.

I am very busy at the moment and so, Barney, this must be a short note. But it carries my very good wishes and kind regards.

..... M 13 28.6.

C/o The Joint Repatriation Office
Military Services Section

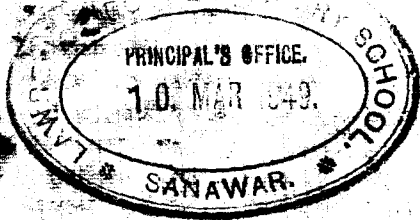
OFFICE OF THE HIGH COMMISSIONER

FOR THE UNITED KINGDOM

6, ALBUQUERQUE ROAD,

NEW DELHI.

9/3/49



Dear Mr Carter,

I'm sorry to worry you, but
could you please give me any information
re My grandfather and Myself from the
school registers

Grandfather Alfred Greenwood
was admitted to Danawar with his
sister and Brother William when they
lost both their Parents in India.
Grandfather must have been
about six then, he left Danawar when
he was about 16 or so to join the Medical
College in Calcutta and later joined the
I.M.S. What I'm really after was the
Date and place of his birth, and any other
information there may be on the school
Registers, dating from 1860 or thereabouts

Now for myself you will remember
me I used to be with Mrs Couell on
the D.D. 1925 to '27. all I want is
any information on us that was heard
when we were taken in.

All this is required for
Registration of British Subjects by
our office.

My mother is in the UK and
most of what is left of the Vanderhede
& Greenwoods have all left India
so if you can help I would be
most grateful.

If Mrs Couell is still up
with you all remember me to her plea
with Best wishes and many
thanks.
Gweneth Vanderhede

82/193.

10th March, 1949.

Miss G. Vanderhide,
C/o The Joint Repatriation Office
Military Services Section,
Office of the High Commissioner
for the U.K.
6, Albuquerque Road,
NEW DELHI.

Dear Miss Vanderhide,

Thank you for your letter. I wonder if you could give me any idea as to the years during which your grandfather was in School. Looking through our records is a laborious business and if we have nothing to guide us it will take us some considerable time to go through our records since 1860.

Our records show that you were admitted to Sanawar on August 12th, 1925, withdrawn on October 14th, 1925, re-admitted on the 2nd September, 1926, and

finally withdrawn on the 12th October, 1927
Your next of kin is shown as your mother,
Mrs. K.C. Mason. Your father's regiment
is shown as "I.M.B." But I cannot say if
that refers to your step-father or your
father. Your baptismal certificate is not
with us, but I see that you came to us from
St. Mary's Convent, Multan and perhaps
you may get more information about your
people from there.

I am sorry to be so unhelpful but I
can give you only that which we have in
our records.

Mrs. Cowell is still here. Her son
is now our Headmaster. You will remember
him.

I remember you at the I.D. when the
Bishop was Principal. We are seeing him
for the last time at Kalka on Sunday. He
has been very seriously ill with heart
trouble and will be leaving India after
Easter. We should have liked to welcome
him to Sanawar but the doctors have for-
bidden him to journey to the hills.

My kind regards. Do let me know about
Mr. Greenwood.

Yours sincerely,

S.R.L.

PRINCIPAL.

en.

10/5

Q/S. History sheet

A. C. Ross

"Westfields"

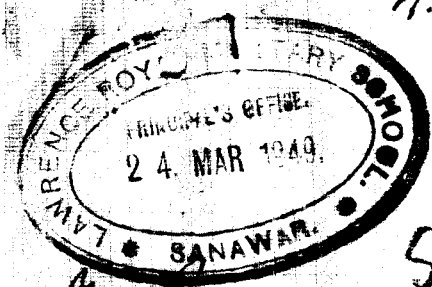
Ambala Road

Kaaka

E. Punjab

23.3.1949.

52/193



The Principal

Lawrence Royal Military School.

Sanawar.

Dear Sir,

I am an Old Sanawar Boy
was in School from 1902 to 1911. My
two elder brothers were in the same
school in the year 1892-93. My eldest
brother A. E. Ross name you will
find on The Sir Herbert Edward Board
1893 or 94. My brother Cyril + I were
in the school shooting teams when we
won the Cup + Shield for teams of
the schools of the British Empire.
Having now introduced myself
I ask you to kindly help me in
the matter of my father's Birth

Certificate, I expect a copy of his Birth Certificate must have been kept in the records along with the Regiment in which he was serving when we were admitted. If you have any such record could you kindly send me an attested copy; as the original is with my brother who has gone to Australia. The High Commissioner for the United Kingdom requires this Birth Certificate to place me on his records of British Subject residing in India. My intention is to leave for home as soon as I can settle matters here. If no copy of Certificate is to be found in the records could you give me any information of him (Regiment Place Rank) that would be useful in satisfying the High Commissioner in placing me on his records.

Thanking you

Yours faithfully,
A. C. Ross

82/193.

7th April, 1949.

R.L. Lovett,
35/1D McLeod Street,
CALCUTTA, 16.

My dear Lovett,

I was very pleased to hear from you after these many years. I seem to have lost touch with most of my Lawrence boys but John Dix is a good correspondent and only the other day he wrote to me and mentioned that you had stopped writing to him. So there it is. I think you had better write to John when you have a moment to spare as I gather he always looked forward to your letters. Have you his address? If not, I shall be glad to send it to you. Peter Fuller is at Pevensy. You will remember this town from your English History - or will you? His house is named "Kasauli" so I daresay Sanawar is never far from his thoughts. But he never writes though Moon Baldwin visited him and gave me some news. Owens, Burke and Morrissey are all in England. Pat was in Australia and apparently did not like it there. I daresay a great many Sanawarians will be meeting at an O.S. Meeting to be held in London on May 14th.

Before I forget. I have given a number of Old Sanawarians certificates to the effect that they were the sons of British soldiers. That has been sufficient, as far as I can gather, to establish their claim to U.K. citizenship and I imagine it would be sufficient, too,

to establish you claim to passages from the R.A.F. I cannot understand why you should be having any difficulty as you did serve in the R.A.F. and presumably have a right to be released in the U.K., as has happened with so many other Sanawarians. Moreover your father was Corporal Lovett of the R.G.A. so why not claim to return to the country of his origin. I cannot remember your letter last year and if Capt. Wiles replied to it I must have been out of the station. In fact, I am quite certain I never saw it nor can we find it on the files. We cannot trace your birth or baptismal certificate in our records so perhaps you could give me some idea as to what it was Capt. Wiles sent you. He cannot remember sending you a birth certificate. I am delighted to hear that Ronald has settled down happily in Australia. It seems only yesterday that he left for Chaklala. I am glad that all is well with him.

Our numbers are small at present as most of our children left for the U.K. in 1947. But we are building up slowly and I have great hopes for the future. At the moment we are playing cricket but it is difficult raising teams for this and other games. I remember Compton playing on our ground and what an extraordinary nice fellow he was.

I saw Letham in Delhi during the winter and he gave me some news of one or two Sanawarians. Ronald Douglas is still in the R.A.F. and is stationed in the U.K. He is now married while Woon is engaged.

Anne and Timothy are both growing up all too rapidly. Yesterday we heard from Cambridge that Anne had passed her S.C. Timothy is now in Lower IV and gets more mischievous each day. This morning I caught him carrying out an experiment before breakfast with a bottle of petrol. He was just about to set it alight to see if it would burn because of something that had been said during a Chemistry lesson. He is a young hopeful.

Let me know if there is anything I can do to help you and do write again to John Dix who is wondering what has happened to you.

All good wishes.

Yours always,

S.E.C.

PRINCIPAL.

cm.

32/193/6590

18th August,

5.

To:-

Shri H.L. Powell,
Misc Printers Ltd.,
42, Ganesh Chandra Avenue,
CALCUTTA. 13

I am sorry to have been so long in replying to your letter of the 18th July, 1955, but I have been trying to discover either the original or copy of your baptismal certificate. When the School passed into the hands of the Ministry of Education in 1949, a number of old records were destroyed and so I have not been able to trace the document you require. All that I have to go now is your History Sheet, which contains the following entries:-

CONDITION : Fatherless
PARENTAGE : European
REGIMENT : Late Prvt., 2nd Yorkshire Regt.

If you think it will of some use to you, I can send you a certificate incorporating these facts.

All the best,

see.

GS.

24
1954

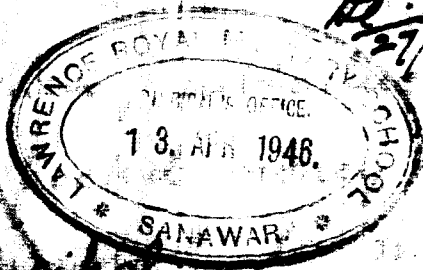


and quarrelsome, introduced me to Gorman
 sent me my pocket-money etc while I was
 there and consented to my residing in the
 Gramp in 1812 with the 1st Lancaster Contingent.
 When I joined Lancaster the late Mr F. Goulter
 was a boiler maker on the Strand and North
 Western Railway stationed at Somers Town
 and when I left Lancaster he was serving
 the same Railway but stationed at
 Goudolphin. With these facts before you
 perhaps you will be in a position to let
 me have certified extracts from your records
 to help prove that J. Albert Williams
 Goulter (School Number 127) was in fact
 the nephew and ward of the late F. Goulter
 sometime Boiler Maker foreman of the Strand
 & North Western Railway.

Your co-operation in this matter will
 be very greatly appreciated
 Yours sincerely
 A. W. Goulter
 A. W. Goulter
 H. R. I. A. D. C.
 Central Pension Dept. London W.C.

Herewith the H.C. P.S.

27/4
8th April 1946



To

The Principal,

Royal Lawrence Military School
Sanawar.

A. W. GOULTER

Dear Sir,

I am an Old Sanawarian and feel that at the moment you may possibly be of considerable assistance to me in proving my right to an inheritance and hence this letter to you.

I came to Sanawar in 1907 and left in June 1915 with the 1st Contingent to join the Duke of Wellington's Regiment for service in World War I.

I am now required to prove to Messrs Tolhurst & Cozens, Solicitors, 11 Weston Road, Southend-on-Sea, England that I am in fact the nephew of the late Mr Ed Goulter. This gentleman was my Uncle

Answer addressed to Mr. [unclear]

DIRECTOR OF PUBLIC INSTRUCTION
D. No. 3037
21 OCT. 1899
PUNJAB

No. 20
D

From

THE PRINCIPAL,
Lawrence Military Asylum,

To

The DIRECTOR of PUBLIC INSTRUCTION, PUNJAB,
LAHORE.

Sanawar, 19th October 1899.

Sir,

I have the honour to acknowledge receipt of a copy of your letter No 135 dated 9th October 1899, to the address of the Secretary to Government Pt. Public Works Department, of the Sanitary Commissioner's last Report on his inspection of the Asylum, and your endorsement No 136 dated —, and to inform you that steps have already been taken to ventilate the Cow Sheds, and construct masonry drains to carry off the urine. The Medical Officer has also been requested to

2
The first matter regarding the smoke in the kitchens was noticed by the Sanitary Commissioner in his previous report, which was forwarded to you with this Department letter, No. 144, dated the 19th October, 1898.

I have the honor to be,

SIR,

Your most obedient Servant,

J. SIME,

Under-Secretary to Government, Punjab,
Home (Education) Department.

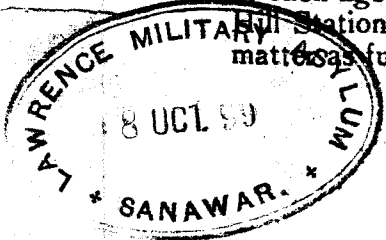
No. 136.

COPY, together with copy of the Sanitary Commissioner's report, forwarded to the Principal, Lawrence Military Asylum, Sanawar, for information, and with the request that he will, as far as practicable, carry out the suggestions made by that officer in paragraphs 8 and 9 of his report, viz., that the cow-sheds should be more freely ventilated, and a masonry drain run in front of the sheds, to carry off theurine, and that the supply of vegetables and fruit to the children should be ample, as there seems a tendency to scurvy among them. With regard to the suggestion of the Sanitary Commissioner made in the last paragraph of his report, that, as the children are stated to be somewhat smaller than they should be, a comparison should be made as to the stature and weight of the wards at each age period with those in other institutions of the same character in other parts of India, the Medical Officer should be requested to take up this matter as fully as possible.

By order, &c.,

J. SIME,

Under-Secretary to Government, Punjab,
Home (Education) Department.



522.
L

Forwarded to the medical officer whose attention is invited to keep such that he is requested to take up the matter of the stature & weight of the wards as fully as possible -

From his remarks the Sanitary Commr. it is learned for the first time, that there seems a tendency to scurvy among the children. It is impossible to give the children as ample a supply of vegetables & fruit as we wish, & if there is really a tendency to scurvy we would be glad to hear of any prophylactic

M. H. Medford

no 160

The Principal,
Sanawar.

This copy returned as requested in his No 2 dated 30.10.99.

Punjab Government Press, Lahore—11-10-99—20.

PRINCIPAL

Lawrence Milit

No. 135.

FROM

J. SIME, ESQUIRE, L.L.D., C.I.E.,

*Under-Secretary to Government, Punjab,
Home (Education) Department,*

TO

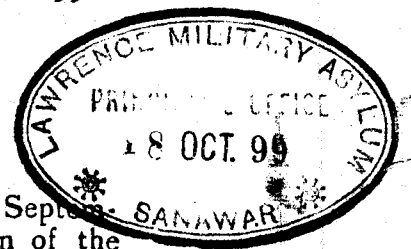
THE SECRETARY TO GOVERNMENT, PUNJAB,
PUBLIC WORKS DEPARTMENT,
BUILDINGS AND ROADS BRANCH.

Dated Lahore, 9th October, 1899.

Home.

Education.

SIR,



I AM directed to forward a copy of a report, No. 2091, dated 1st September, 1899, by the Sanitary Commissioner, Punjab, on his inspection of the Lawrence Military Asylum, Sanawar, held on the 21st August, 1899. This report has been laid before His Honor, the Lieutenant-Governor, in this Department; and I am desired to refer the following suggestions for disposal in your Department:—

- (1) That, as the smoke in the Kitchens still continues a nuisance, the flues might be raised some 15 feet, and that if this does not suffice, a hood should be placed over the fire-places. Also that the copper boiler in the corner of the kitchen should be replaced by a steel vessel built into the fire-place;
- (2) That the sinks in the pantry, which are lined with sheet lead, should be of slates cemented together;
- (3) That the room in which the meat is kept should have a cemented floor;
- (4) That the Hospital, which is to be re-roofed with corrugated iron and a lining of planks, should have an open space of about three inches between the corrugated iron and the planking, wire netting being used to keep out birds; and
- (5) That some sort of automatic plan should be devised to reject the first eighth of an inch of water that falls from the roofs, that the tanks should be shaded from the sun's rays, and that the rain-water should be filtered. Cement instead of tar is recommended for the interior of the tanks.

Adibata

16-1-24

From J. W. Moran
No 4 R. I. Coy.
Adibata

To,
Mr. G. Berne, Capt. M.A.
Principal
The L. R. School
Samarbas.

Dear Sir,

I herewith attach full particulars requested and
trust you will see your part in this matter of sending my girl
a telegram. I have the pleasure of being filled in by
for by the Chaplain Antela - Capt. M. R. Hodgson R. A. M. C.
May I add a young girl was given in my charge by
the name of Mrs. Bernard of Hyderabad on arrival at Bellipatna
I made her over to the Guard of the L. R. for Godipore
I think she will appreciate the part and may appeal on my
girl obtaining the same precedence & care.

Yours sincerely
J. W. Moran.

Please note change of
address

Address
J. W. Moran
No 4 R. I. Coy.
Adibata

PATRON: H.E. THE VICEROY.

CHAIRMAN: EXECUTIVE COMMITTEE LIEUT-GENERAL SIR J.S.M. SHEA, K.C.B., K.C.M.G., D.S.O., A.D.C.

Ex-Services Association, India and Burma.

MEMBER OF THE BRITISH EMPIRE SERVICE LEAGUE.

SECRETARY,
LT-COLONEL N. ST. C-CAMPBELL,
C.M.S., D.S.O., R.A.

PHONE NO. 572.

TELEGRAPHIC ADDRESS: "EXSERVICES."

DELHI.

Imperial Secretariat, Room No. 75-B,

No. 2/570 Dated 25/3/25

The Principal,
Royal Lawrence Military School,
Jalandhar.

Dear Sir,

Mr. J. ... an, an ex-soldier of the books of this Association, has applied for assistance in obtaining admission for his daughter.

He states that on 17-1-24, he received a post card from his daughter, Evident and women, had been duly registered but, up to the present, nothing further had been heard by him or the subject.

Will you very kindly let me know what the prospects are of this girl being admitted to your school?

Yours faithfully,

Case

RULE 13.

Sent 7-3-25

il a...

Submitted

Lt-col. ...
Secretary

573



Barne

DELHI
1st February 1926.

my dear Barne

The Chief has received a petition from Mrs. F. Moran, C/o Mrs. Thomson, 102 The Mall, Ambala Cantonment, asking if it is possible for her child to be admitted to the Lawrence Royal Military School, Senawar.

Apparently the father served as a soldier for about 15 years, and was then a guard on the railway, but was discharged owing to physical unfitness due to the war.

If you have received the application, I should be most grateful if you would let me know if there is any chance of the child being admitted to the school.

I understand that Mrs. Moran is herself an old Sanawarian.

Yours sincerely

Thackeray

The Rev. G. D. Barne, C.I.E., O.B.E., V.D.,
Principal.

The Lawrence Royal Military School,
Senawar,
Simla Hills.

*Dear Major
Macartney
many thanks for your
letter of February 1st.*

*I have been into the corner
of Mrs. Moran's children. As you
know we have included on the registered
list and I am afraid these children will not
fit in as well as all the others.*

*Looking forward, and
I am sure we will be
able to have a high number of children
who will be glad to join us.*

Feb. 9th. 1926.

Dear Major Macartney,

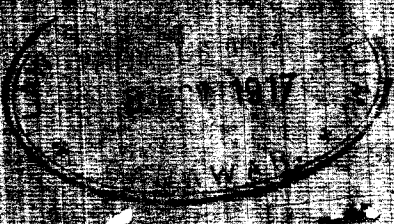
Many thanks for your letter of February 1st. I have been into the case of Mrs. Moran's children. As you know we have hundreds on the registered list and I am afraid these children will not get in as nearly all the elections have now taken place and there are not likely to be any more vacancies in the near future. I wish we could deal with the enormous number who appear to want to come to S. War.

Yours sincerely,

EP

To,

Major P. J. Macartney, B.S.A., B.C.
Asst. Military Secretary
(Personal) to Commander in Chief,
Delhi.



6th Nov '17

Dear Sir

I have enclosed a
 Certificate attached. I was
 then taken to court and my
 husband's name was removed. I
 On making inquiries from the
 that I will not get a divorce
 goes. The court will only give
 or one to each of you. I would
 all any of your pupils for
 sign a divorce to get another child
 My husband's pay being me 150/-
 there from

Ab B
 and
 yesterday
 I fact
 for my 3
 children

Yours sincerely
 H. M. Dredman

MEDICAL CERTIFICATE.

I certify that I have examined *Alvin Allen* Brisley, and find that he is free from any constitutional and hereditary disease or infirmity, and I further certify that the child is not the subject of any deformity or mental defect which could in any way interfere with his education, or earning of a livelihood when grown up.


Printed Form
89 November, 1922

W. B. Cook
M.D.
Civil Surgeon

MEDICAL CERTIFICATE.

I, ^{Glendon} ~~Glendon~~ have examined ^{Christoffer} ~~Christoffer~~ Brisley, and find that
he is free from any constitutional and hereditary disease or infirmity
and I further certify that the child is not the subject of any
deficiency or mental defect which could in any way interfere with his
education, or earning his livelihood when grown up.

Witness my hand,
November, 1922


I.M.S.,
Civil Surgeon,

Lahore 27 Oct 1899

My dear Cousins,

I am sending you a revised copy of our ^{2nd} issue no 136 of 9th Oct 1899.

The first copy ~~sent~~ which was ~~sent~~ had been issued & there was an omission in it.

I will ~~send~~ with the Principal's permission substitute this signed copy for the one already sent.

I also enclose 3 sheets

with the Principal's permission.

Lawrence

26th Dec. 1912

The Principal

Lawrence Daily Asylum

Lawrence

Dear Sir,

In accordance with your No 1612 L of 13th inst. I beg to re-submit my application for my child's admission to the Asylum, duly completed together with his Baptismal Certificate

I am,

Rev. Sir,

with much respect,

Yours obedient servant

W. C. [unclear]

Harner & [unclear]

186

Diocese of Lahore.

DIOCESAN INSPECTION IN RELIGIOUS KNOWLEDGE.

[This page to be filled up in duplicate before the Inspector's visit]

1. Name of Station. *Sanawar*
- Name of School. *Lawrence Royal Military (Girls)*
2. Name of Secretary. *The Rev^d E. D. Barne*
- Name of Principal Teacher. *M. N. Baxter.*
3. Is the Diocesan Syllabus followed? *Yes.*
4. Does the School open and close each day, with prayer? *Yes*
5. On what days is religious instruction given? *Every day*
6. Are the Managers willing that the School be inspected? *Yes.*
7. Do the Managers claim a grant for Scripture prizes (Rule III)? *Yes.*
8. If so, for which Division? *All Divisions*
9. Number of Scholars on Roll on first day of this month. *170 242*
10. Number of Scholars who receive no religious instruction. *22 girls*
4 boys
11. Number of Scholars who have been confirmed. *41*

12. Division.	Number of Scholars receiving religious instruction according to the Syllabus.			Name of Teacher (or Teachers) of each Division.
	Boys.	Girls.	Total.	
Upper		29		<i>M. N. Baxter.</i> <i>{ Miss Allen</i> <i>Miss F. Waddel</i> <i>{ Miss McEquire</i> <i>Miss Waddel</i> <i>Mrs. Smith</i> <i>Miss White</i>
Middle		51		
Lower		38		
Primary	5	29		
Infants (not to be examined) ...	(37)	(27)		
Total ...	5	147	152	

E. D. Barne

Secretary.

received 7/17/11

Diocesan Inspector's Report.

(Vide RULES II AND III OF THE CODE).

1. Date of Inspection. 12 Nov 1924

2. Number of Scholars examined in the

}	Upper Division.	27
}	Middle Division.	51
}	Lower Division.	38
}	Primary	29

3. *General quality of the work of the

}	Upper Division.	good
}	Middle Division.	"
}	Lower Division.	"
}	Primary	"
4. General remarks of the Inspecting Officer.

5. Signature of Inspecting Officer. *H. J. Wheeler*

*The Inspector will mark each Division as (a) very good ; (b) good ; (c) fair ; (d) indifferent ; (e) bad ; (f) very bad ; vide Rule III (of Code).

		Rs.	A.	
6. Grants earned for Scripture prizes by the	}	Upper Division ...	14	
	}	Middle Division ...	12	
	}	Lower Division ...	8	
	}	Primary "	8	
7. Total grant sanctioned under Rule III, Rs. 42/- Total (in words), Rupees		42		

8. Date on which report is forwarded to the Secretary of the School. 12/11/24

9. Signature of Diocesan Inspector. *H. J. Wheeler*

Sy 80

DIOCESE OF LAHORE.

Diocesan Inspector's Report

1. Name of School & Station Lawrence Royal Military School

2. On what days is religious instruction given? Every day

3. Number of scholars receiving religious instruction 147

Upper Division 27 Name of teacher M. N. Bajter

Middle " 44 " Misses F. Haddel, Allen & Pell

Lower " 41 " M. Quire & Haddel

Primary " 35 " Miss Farrell, Mrs Smith, Mrs Clifford

4. Signature of Secretary of School Committee _____

5. Date of Inspection June 10th 1911

6. Number examined: _____ *General quality of work: _____

Upper Division 26 Very good

Middle " 42 Good

Lower " 39 Good

Primary " 33 Very good

REMARKS: _____

H. Wheeler
Inspecting Officer,

*1. Very good. 2. Good. 3. Fair. 4. Indifferent. 5. Bad. 6. Very bad.

7. Grant earned for scripture prizes:

Upper Division: _____ Rs

Middle " _____ Rs

Lower " _____ "

Primary " _____ "

8. Signature _____

Diocesan Inspector

Office of the Comptroller, Pepsu, Patiala.

No. C.A. 130/4445 dated 12.11.52.

To
The Principal,
Lawrence School,
Sanawar.

Subject: - Audit note on the accounts of Lawrence school
Sanawar for the period from April, 1950 to
March, 1952.

Sir,

I have the honour to return herewith copies
of letters addressed to the Government of India,
Ministry of Education and copies endorsed to this office
under No. A1/21, A1/67/14, A1/67/15, A1/67-VI, A1/67-ΔIII,
A1/67-VII, A1/67-1, A1/67-1A, A1/67-V, A1/67-IV, A1/67-ΔII, A/
1/67-II, A1/67-1, A1/67-A, A1/67-ΔII, A1/67/ΔIV, A1/67/ΔI,
A1/67-VIII, A1/67-ΔV, A1/67-XVI, A1/67-XVII dated 27.9.52,
16.10.52, 16.10.52, 15/24.10.52, 17/27.10.52, 15/24.10.52,
15/24.10.52, 15/24.10.52, 15/24.10.52, 15/24.10.52, 15/24.10.
52, 27.10.52, 27.10.52, 27.10.52, 27.10.52, 21/27.10.52,
21/27.10.52, 22/27.10.52 respectively and to state that
the procedure for dealing with the audit note is to
prepare one consolidated annotated copy of the audit
notes indicating replies to each of the points raised
in the audit note in juxta position. This is done to
avoid numerous separate references to reduce
correspondence.

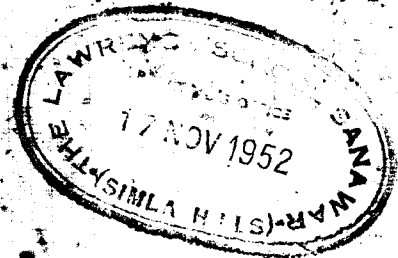
It is therefore requested that all the paras
of the audit note may please be dealt with simultaneously
and one annotated copy of the audit note prepared and
sent to this office through the Ministry of Education
Government of India with their comments.

Yours faithfully,

Mr. Singh
Asstt. Accounts Officer.

*Kaushal*10/11.

Encl. 13.



Telegraphic address:- PRINCIPAL, Sanawar.
Post Code:- No. 47, Kasauli.
Railway Station:- Dharampore.

No. ~~2221~~ 22/67/14
THE LAWRENCE SCHOOL,
SANAWAR.
(Simla Hills).
P. E. P. S. U.

15th October, 1952.

The Secretary to the Government of India,
Ministry of Education,
New Delhi.

SUBJECT:- AUDIT REPORT 1949-50, SECURITY FROM STAFF.

Sir,

I enclose a copy of para 17 of the Audit Report of the
Lawrence School, Sanawar, for 1949-50, on the subject mentioned above.

2. The question of obtaining security from the School Staff is
under consideration. The matter will now have to be placed before
the Board of Governors.

3. A copy of this letter has been sent to the Comptroller,
Pepsu, Patiala.

Yours faithfully,

H. Carter
PRINCIPAL.

Copy to:-

The Comptroller, Pepsu, Patiala, for information.

GS.

0112
2221
22/67/14

**Audit and Inspection note on the accounts of the Lawrence
School, Sanaur (SIMLA HILLS).**

Periods- 1.4.49 to 31.3.50.

17. Security from the Staff.

As stated in the foregoing note, the staff (cashier and store keepers etc.) handle the Government cash and stores valued at thousands of rupees, but no security was taken from any body. Early steps in this regard be taken to safe-guard the interest of Government.

22.

Address:- PRINCIPAL, Sanawar,
No. 47, Kasauli.
Station:- Dharampore.

No. 11/67/15
THE LAWRENCE SCHOOL
SANAWAR.
(Simla Hills).
P. E. P. S. U.

16th October, 1953.

The Secretary to the Government of India,
Ministry of Education,
New Delhi.

SUBJECT:- AUDIT REPORT 1949-50. OBJECTION REGARDING CASES OF OVERPAYMENT
TO CONTRACTORS.

Sir,

I enclose an extract from the Audit Report (Para 7) of the Lawrence School, Sanawar, for 1949-50 on the subject mentioned above.

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waf

2. Contracts for the supply of fresh vegetables, fresh fruits and Potatoes and onions are entered into with contractors. The form of contract was approved by the Military authorities and the same form is in use at the present time. It is not possible to specify rates for various kinds of fresh vegetables or fresh fruits. The system suggested by the audit can be tried but it is doubtful whether it would be economical. It is not correct to say that seasonal vegetables and fruits are supplied by the contractors when such articles are in abundance or cheap. The vegetables and fruits required are specified by the School authorities and the contractor does supply those articles on contract rates. It does happen sometime that cheap vegetable or fruit are purchased at higher rate than obtainable in the market at the time but a comparison with the prevalent market can-not be made as terms of the contract have got to be observed. As regards the supply of potatoes and onions, the contract rates were accepted with reference to the then market rates. There will always be fluctuations and comparisons can hardly be made.

3. As regards payment for cloth the position is that it sometime happened that either the cloth of specified variety was not available in the market or cloth of variety or width other than that specified in the contract was required by the School. In such cases payment at enhanced rates for the cloth actually received was made. This practice has since been stopped. The Principal did not promise to recover the excess payment made but agreed to discontinue the practice in future.

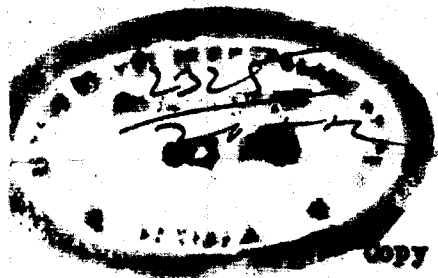
4. The supplies for woollen stockings, socks and h jerseys were made in accordance with the terms of the contract. The suggestions made by the audit have been noted. Quotations for different sizes of articles are now invited. It may be mentioned that the quotations received show a marked difference between the various sizes of the articles.

5. A copy of this letter has been sent to the Comptroller, Pepsu, Patiala.

Yours faithfully,

S. Carter

PRINCIPAL.



Copy to:-

The Comptroller, Pepsu, Patiala, for information.

GS.

Audit and Inspection note on the accounts of Lawrence School, Sanawar, SIMLA HILLS.

Periods:- 1.4.49 to 31.3.50.

Cases of overpayments to contractors for goods obtained from them by
misconstruction of terms of contract.

Rule 19 of the General Financial Rules Volume I lays down that the terms of a contract must be precise and definite and there should be no room for ambiguity or misconstruction therein. In the case of supplies obtained through contractors, although the formality of calling tenders was observed, the terms of contract were not at all made specific. Each supply to be obtained was not clearly mentioned. The following table would show that in the case of fresh vegetables and fresh fruits, although the rates allowed were far dear qualities, but no mention of articles of fresh vegetables and fruits was made. There was, thus, great scope for the contractor to supply cheap varieties at dearer rates throughout the year.

	1949-50.		
Vegetable Fresh.	Rate allowed. 30/- per 100 lbs.	or-	per seer.
Fresh Fruits.	75/- -do-	-/49/- lb. -/12/- do	-/9/6. 1/8/6

As a matter of fact different rates should have been specified for different varieties of seasonal vegetables and fruits. The contractors usually supply seasonal varieties when they are available in abundance in the market and consequently cheap. It was, thus noticed that the contractor, reaped undue profit in the transactions. As the above articles were consumed at that time, exact loss incurred or excess allowed to contractors could not be worked out at this late stage except that from the record of articles obtained in that year, it could very easily be deduced that cheaper varieties were supplied more frequently than the dearer ones for which overall rates were allowed.

It was noticed that even melons (Turboos) which could not be termed as fruit in the sense in which rates were allowed viz. 1/8/6 per seer, were accepted as fresh fruits at the above high rate. Similarly, vegetables which are mostly dry and could be stocked in season, were allowed the highest rates of the season. Examples are given below:-

	Rate allowed.		Per seer.
(1) Potatoes.	Rs. 31/4/- per 100 lbs. or Rs. -/5/- per lb.	or	10/6
(2) Onions.	Rs. 18/12/- per 100 lbs. or Rs. -/3/- per lb.	or	-/6/3.

The rates in the year 1949-50 were, more or less normal and not to the higher side than 1950-51. This year also, potatoes and onions were available in the season at about -/5/- and -/2/- a seer in Simla Hills. Sanawar being nearer to Ambala, the supply to that place could be arranged at less cost. The rates allowed were, thus almost double.

Slight improvement was, however, noticed in the year 1950-51, but still there was room for further improvement as suggested above.

(ii) Supplies of cloth and other articles obtained through contractor, Kirpa Ram Brother, Kasuli.

The terms of contract as embodied in a long typed sheet were misconstrued in favour of the contractor as follows:-

Cloth. In the case of various varieties of cloth to be obtained, such as Mattress cloth, curtain cloth, flannel etc. the rates embodied in the contract were enhanced at the time of making payments on the ground that cloth of greater width was supplied. The rates allowed in the contract were of the cloth of standard sizes, obtainable in the market of these particular varieties. These still exist in the godown of the school and comparison of their rates on these dates with market rate would support the contention of Audit. The Principal, who verified the articles in the stores agreed with the audit suggestion and promised to recover the amounts paid in excess in such cases.

Few instances are given below by way of illustration:-

Post office address:- PRINCIPAL, Sanawar.
No. 47, Kasauli.
Railway Station:- Dharampore.

No. A1/67.-VI
THE LAWRENCE SCHOOL,
SANAWAR.
(Simla Hills).
P. E. P. S. U.

15th October, 1952.

24

The Secretary to the Government of India,
Ministry of Education
New Delhi.

SUBJECT:- AUDIT REPORT 1950-52. OBJECTION REGARDING
INTERNAL AUDIT OF FUNDS.

Sir,

I enclose a copy of para 18 of the Audit Report of
the Lawrence School, Sanawar for 1950-52 on the subject mentioned
above.

2. The administration of this School has since been taken
over by a private body from 1st October, 1952. The question of
framing rules etc., for the internal audit of the funds of the
School will be placed before the Board of Governors of the School.
No action on this para of the Report seems necessary now.

3. A copy of this letter has been sent to the Comptroller,
Pepsu, Patiala, for information.

Yours faithfully,

S. Carter

PRINCIPAL.

Copy to:-

The Comptroller, Pepsu, Patiala.

GS.

*It is an informal
reply.*
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H.A.O.
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2/10/52

2093
27/12

	Rate as per contract.	Rate allowed.	Excess.	Total Excess.
Check cloth for curtains.	Rs. 3/- per yard.	Rs. 5/7/-	2/7/-	3251/13/9
Matress cloth.	Rs. 1/8/- -do-	Rs. 2/4/-	-/12/-	624/9/-
(3) Ma'ri Cloth.	Rs. 1/4/- to 1/8/- per yd.	Rs. -/10/- to -/14/-	-	308/12/-
(4) Khaki shirting.	Rs. 1/12/-	Rs. 1/-	-/12/-	156/4/-
				<u>4359/6/-</u>

Details has been given in the Appendix _____ to this note. Woollen stockings and socks per children and jerseys etc.

The woollen stocking and socks are articles of daily use by every body. There could not be any two opinions in this respect that prices of these articles do not vary in respect of certain sizes (say 8 to 10). Only there are variations in prices of smaller and bigger sizes. The contractor had charged -/8/- extra for every 1/2 inch variation in size which was not correct. He charged Rs. 5/- per pair of stocking of 9 1/2 size in this way. Taking the average price at Rs. 2/4/- per pair (as obtained by the Police Department for the force for bigger size) the overpayments had been worked out (as per statements attached) for these articles. This worked out to Rs. 3,583/- as detailed below:-

Stocking woollen.	Rs. 1290- 8-0
Socks (Essar).	Rs. 128- 8-0
Jerseys.	<u>Rs. 2164- 0-0</u>
Total.	Rs. 3583- 0-0

The suggestion of audit was admitted by the Principal as excellent and he promised to follow in future and to make recovery for the previous overpayments.

GS.

Audit and Inspection note on the accounts of the Lawrence School, Sonawar (SIMLA HILLS).

Period of audit: April, 1950 to March, 1952.

18. Internal audit of funds.

The private funds are at present audited by a local Board comprising of members of staff who are not independent of the executive control of the Administrator of these funds. The extent of audit checks applied by the Board and the periodicity of their audit have nowhere been defined. The procedure in vogue may be laid down in a set of standing orders and get approved by the Government of India.

CC.

Office address:- PRINCIPAL, Sanawar,
No. 47, Kasauli.
Railway Station:- Dharampore.

No. A1/67. - XIII

THE LAWRENCE SCHOOL,
SANAWAR.
(Simla Hills).
P. E. P. S. U.

20th October, 1952.

27

The Secretary to the Government of India,
Ministry of Education,
New Delhi.

SUBJECT: AUDIT REPORT 1950-52. ACCOUNTING PROCEDURE AND FORMS.

Sir,

I enclose a copy of para 22 of the Audit Report of the Lawrence School, Sanawar for 1950-52 on the subject mentioned above.

2. Soon after 1st April, 1949 when the School came under the administration of the Ministry of Education, Government were informed that the accounting procedure followed in the School has been as prescribed by the G.M.A. It was also requested that if any changes were necessary in this procedure, action may be taken to prescribe the new procedure. The A.C., Punjab, was also requested to suggest any changes in the procedure as may be considered necessary. In the meantime the old procedure continued. This was changed in certain respects as required by the audit.

A schedule of financial powers, delegated to the Principal by the Ministry of Education letter Nos. F.39-5/49-D.3., dated the 11th August, 1949, F.39-5/49-D.3., dated the 15th March, 1950, F.39-5/49-D.3., dated the 26th July, 1950 and F.19-49/52-G.I., dated the 9/10th July, 1952. The question of having Rules and Regulations of the School is now under consideration.

3. A copy of this letter has been sent to the Comptroller, Pepsu, Patiala.

Yours faithfully,

E. C. Carter

PRINCIPAL.

Copy to:-

The Comptroller, Pepsu, Patiala, for information.

cc.

No action necessary
as it may p.u.e be
filed.

WNO
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29/10

SAD
WNO

Office address:- PRINCIPAL, Sanawar,
No. 47, Kasauli.
Railway Station:- Dharampore.

No. A1/67. - XIII

THE LAWRENCE SCHOOL,
SANAWAR.
(Simla Hills).
P. E. P. S. U.

20th October, 1952.

27

The Secretary to the Government of India,
Ministry of Education,
New Delhi.

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3. A copy of this letter has been sent to the Comptroller, Pepsu, Patiala.

Yours faithfully,

E. C. Carter

PRINCIPAL.

Copy to:-

The Comptroller, Pepsu, Patiala, for information.

cc.

No action necessary
as it may p.u.e be
filed.

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H
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29/10

Audit and Inspection note on the accounts of the Lawrence
School, Sanaar, (Ghala Hills).

Period of audit: April, 1950 to March, 1952.

22. Accounting Procedure and Forms.

On the transfer of the administrative control of the school to the Ministry of Education, the accounting procedure and forms and system of accounts have not been devised. A set of standing orders to regulate the working of the institution and a schedule of powers delegated to the Principal in connection with its control and management have not been prescribed by Government. The needful may be done now.

23.

Telegraphic address:- PRINCIPAL, Sanawar.
Phone:- No. 47, Kasauli.
Post Station:- Dharampore.

REGISTERED

No. A1/67-VII

THE LAWRENCE SCHOOL,
SANAWAR.
(Simla Hills).
P. E. P. S. U.

16th October, 1952.

27

The Secretary to the Government of India,
Ministry of Education,
New Delhi.

SUBJECT:- AUDIT REPORT 1950-52. OBJECTION REGARDING FUNDS OF THE SCHOOL
(BOTH PUBLIC AND PRIVATE) KEPT IN THE IMPERIAL BANK OF INDIA, AMBALA.

Sir,

I enclose a copy of paras 16 and 17 of the Audit Report of the Lawrence School, Sanawar, for 1950-52 on the subject mentioned above.

2. The position regarding the private funds of the School (including the Principal's Fund) has been explained to Government in this office letter No. A1/67 (13) dated the 14th October, 1952 and action, if any, will be taken on receipt of Government orders. The specific objection now raised by Audit are dealt with below:-

a) Unserviceable trees have been cut under the orders of the Principal and wood sold to members of the staff. In place of trees cut, fresh saplings in large quantities have been planted. The money realised from the sale of wood has been credited to the Principal's Fund while the cost of fresh sapplings also been purchased from the Principal's Fund. Wood was sold in logs on a price which was the current price of such logs in this area. The position regarding the Principal's Fund has already been explained to you in this office letter No. A1/67 (13) dated the 14th October, 1952. It is possible to maintain a register showing the number of trees in the School Estate.

The income from the sale of wood from 1st April, 1952 has in accordance with the audit comments been credited to Government.

It is not possible to realise the amount on account of sale of wood and the transactions from 1st April, 1949 to 31st April, 1952, may be regularised.

b) The position regarding income from Parents' room has already been explained in this office letter No. A1/67 (13) dated the 14th October, 1952.

c) Income from recoveries for use of Government Vehicle for recreational purposes has been credited to the Principal's Fund in the first instance. The amount due to Government has then been credited to Government. As desired by the Audit no extra charge is now made from the members of the Staff and the amount realised from the use of the Vehicle is credited direct to Government. Rules for the use of the vehicles by the members of the staff are now being framed and the use of vehicle will be permitted in accordance with those rules.

d) The position regarding the cess money has already been explained in this office letter No. A1/67 (13) dated the 14th October, 1952.

3. The position in respect of the various funds of the School has been explained in this office letter No. A1/67 (13) dated the 14th October, 1952.

4. A copy of this letter has been sent to the Comptroller, Pepsu, Patiala, for information.

Yours faithfully,

S. L. Gupta

PRINCIPAL.

Copy to:-

The Comptroller, Pepsu, Patiala.

G. A. J.
copy

2409
2450

*P. u. c. is a informal
reply. may it be filed.*
A. H. D.

Audit and Inspection note on the accounts of the Lawrence School, (MIRA HILLS).

Period of audit, April, 1950 to March, 1952.

24. Appropriation of Government receipts for private expenditure.

There exists a private fund known as Principal's Fund which is mainly fed from receipts which are obviously governmental. The nature of these receipts is inappropriately interpreted by the School authorities to their own advantage. The sources and nature of each receipts are dealt with precisely in the succeeding paragraphs.

(a) Sale of fuel wood to staff. (i) The trees standing in the premises of the

... are cut under the orders of the Principal and the fuelwood so collected sold to the members of staff at the flat rate of Re.1/- per maund. The receipts thus realized are credited to the Principal's Fund. The receipts accrued during the period from 4/50 to 3/52 amounted to Rs.485/-. The trees growing in the school premises are assets of the state who should be credited with the sale thereof.

(ii) No register is maintained to show the number of trees standing in the school. The number of trees felled and the quantity of fuelwood collected are also not recorded anywhere. In the absence of any information recorded in this regard, it cannot be ascertained that there is no leakage of Government revenue. The sale of wood at reduced rate of Re.1/- against the contracted rate of Rs.1/12 to Rs.2/2 per maund is not supported by orders of the Government of India. The maintenance of a faithful record of these transactions may be started forthwith the concessional rate regularised with proper sanction and this income credited into the treasury up-date.

(b) Recovery of rent of Parents Room: For the convenience of the visiting parents of govt. school, a portion of the school building termed as "Parents Room" has been set aside for the purpose. Prior to June, 1951 the visiting parents were charged Rs.2/- each for each night of stay. The rent recovered on this account which amounted to Rs.204/12/- during the period from May, 1950 to June, 1951 was credited to "P.F. Account". These quarters form part and parcel of the Government building and expenditure incurred in connection with the supply of water and electric energy is being met with from Public Funds. In view of these facts, there cannot be two opinions about the allocation of these receipts.

(c) Recoveries for use of Government Vehicle for recreational purposes.

(i) In accordance with para 2 of Defence Department letter No.9401/1/HTA/Edu-4 dated 21.1.47, the members of the staff using Government vehicle for recreational purposes are to be charged at Rs.15/- per mile of the journey logged. Actually Rs.1/- per mile is recovered from the staff and the recoveries are credited to P.F. Account in the first instance. The recoveries calculated at the rate of Rs.15/- per mile are thereafter transferred from the Fund. The recoveries transferred to Government account amounted to Rs.1021/4/- against actual realization of Rs.1575/12/- during the period from 4/50 to 6/52, thereby appropriating Rs.554/4/- to the private fund. The actual amount realized on this account was promised to be credited to Government in future.

(ii) With the latest revision of the rules for the use of Government Vehicles, the Defence Department letter referred to above appears to have become in-operative. The Government vehicle may be made use of in accordance with the latest rules which may be had from the Government of India.

(d) Commission: The institution has inherited a system of levying 2% commission known as "Comm Money" on the bills of the contractors and crediting it to the Principal's Fund. The Commission in question realized during the period from 4/50 to 3/52 amounted to Rs.6124/14/-. The classification of these receipts which are as novel in nature as irregular in character apparently presents some difficulty. The levy of commission is, of course, not backed by any law or order. In view of the fact that the School has on its list contractors who are local and have been making supplies for the last so many years, the argument that this unusual charge is in their knowledge at the time of tendering rates for supplies.

REGISTERED

THE LAWRENCE SCHOOL,
SANAWAR.
(Simla Hills)
P. E. P. S. U.

11/67-X
A1/67.

27th October 2

The Secretary to the Government of India,
Ministry of Education,
New Delhi.

SUBJECT- AUDIT REPORT 1950-52. WASHING CHARGES.

Sir,
I enclose a copy of para 2 of the Audit Report of the Lawrence School, Sanawar, for 1950-52 on the subject mentioned above.

CAD
CAD

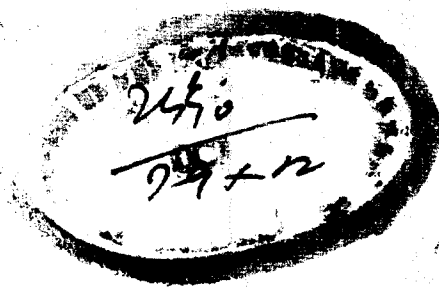
2. The contract for washing clothes of the School children is given to the Dhobi on a specified rate per child per month for 12 months (This rate in 1951-52 was Rs. 2/4/-). The clothing fee charged from the students is for the use of the clothes and does not include washing charges of clothes. The washing charges contract with the Dhobi is made for 12 months as under the terms of the contract. He has to wash, free of charges kitchen servant uniforms, kitchen linen, Hospital servants uniforms and Hospital linen. The number of these clothes during 1951-52 was as follows:-

Boys Department Kitchen.	12008.	
Girls Department Kitchen.	6903	
Hospital linen.	3700	
Stores linen.	442	
Total.	23053	cost Rs. 2503/0 Rs. 10/- per hundred.

Moreover, after the close of the School in the middle of December all the curtains in School Dormitories, all the mattress covers (after being unstitched) the winter uniforms of the children, some of the Blankets and Darrees of the School Department are given to the Dhobi to wash and this washing he does free of charge. The number of these clothes in 1952-53 was as follows:-

Curtains and Mattress Covers.

Boys Department	600	
Girls Department.	450	
Prep. Department.	312	
Stores Department.	442	
Total.	1804	Cost Rs. 180/-
Blankets	200	
Darrees.	80	
Total.	280	Estimated cost Rs. 280/-



It will be observed that the cost of washing charges of the above clothes far exceeds the cost of washing charges (Rs. 1,500/-) paid to the Dhobi for 2 months of the School Vacation under the terms of the contract. The present system is therefore cheaper than the system of paying the washing charges of extra clothes which the Dhobi will naturally demand if he is paid for the actual period of 10 months that the School is in session.

3. As the audit has brought the existing Dhobi contract system to the special notice of the Government of India, for investigation, the facts are reported to Government for such action as may be considered necessary.

4. The suggestion of the audit to enter into washing contract per 100/1000 clothes will be considered while giving contract next year, although it is doubtful that it would be economical.

P.T.O.

5. A copy of this letter has been sent to the Comptroller, Pepsu, Patiala.

Yours faithfully,

S. S. Lamb

PRINCIPAL.

Copy to:-

The Comptroller, Pepsu, Patiala, for information.

*O.K.C. is an informal
reply. may it be filed*

*ADP
22/10*

Audit and Inspection note on the accounts of the Lawrence School, Sanawar (SIMLA HILLS).

Period of audit: April, 1950 to March, 1952.

2. Unjustified avoidable-payment Rs.1,500/- per annum.

(i) The contract for washing of School clothings which include kits of wards, hospital and kitchen linen, bearers' uniforms, durries and curtains is being entered into after calling for tenders. The rate per capita per month is called for. During the years 1950-51 and 1951-52 the rate contracted was Rs.3/4/- per mensem per student on the strength of the School. The dry cleaning and dyeing charges are paid in addition to this rate on the number of clothings serviced. The payment of washing charges is made on the average strength of students during the month. Despite the fact that clothing fee at Rs.10/- p.m. is charged from each ward for 10 months during a year, the washing charges are being paid for 12 months inclusive of the long winter vacation of about 3 months usually commencing in second week of December each year. The contractor washes clothings before the School breaks up and immediately before it reopens in March. Even if it be taken that the washes given by him during two weeks of December and March each are just equal to the average washes per month during the currency of School session, the payments made to him for the months of January, and February each year estimated at about Rs.1500/- are wholly or largely unjustified. The number of clothings of hospital and kitchen washed during these two months bears no comparison to the payment made therefore. The expenditure incurred is prima facie more than the occasion demands. The practice is brought to the special notice of the Government of India for investigation the result whereof may be intimated to this office in due course.

(ii) A suggestion made by audit to enter into washing contract per 100/1000 clothings if that system is cheaper, was entertained for consideration and adoption with effect from next year.

GS.

Address:- PRINCIPAL, Sanawar,
No. 47, Kasauli,
Dharampore.

REGISTERED

No. 11/67. IX
THE LAWRENCE SCHOOL
SANAWAR.
(Simla Hills).
P. E. P. S. U.

The Secretary to the Government of India,
Ministry of Education,
New Delhi.

17th October, 1952

27

SUBJECT:- AUDIT REPORT 1950-52. STORES ACCOUNT.

Sir,

I enclose a copy of para 11 of the Audit Report of the Lawrence School, Sanawar, for 1950-52 on the subject mentioned above.

2. (1) (a) The suggestions made by the Audit in para 21 of their Report have been dealt with separately vide this office letter No. 11/67/IX dated 17/27th October, 1952. They have accepted and necessary action is being taken.

It is impossible to devise means to link the dates of purchase and acquisition of stores like clothes and shoes with those of condemnation the ~~off~~. This will require a large establishment to carry out a check. A test check can however be made occasionally (as the audit has done) and this practice will in future be adopted. The children in the Prep. Department do sometime tear off a garment on the very day of issue. They also use larger number of shoes than the children of other Departments. This has got to be tolerated, although the Matrons do keep a check on all clothing etc. issued to children. The inference drawn by the audit that the condemnation of certain articles is caused by acceptance of supplies inferior to the approved specifications is not correct. Care will, in future, be taken to keep a vigilant eye in this respect.

(b) Condemned stores put to auction are mere scraps. They consist of old shoes, sport goods, worn clothes, kitchen utensils, crockery and cutlery etc. None of these articles can apparently be used by another Department. It seems hardly necessary to make a reference to Government before putting this scrap to auction, unless the Government may so desire. The book value of the stores put to auction will in future be assessed as desired by the audit.

(ii) Necessary action, in the matter, is being taken.

(iii) No account of the empties has so far been kept. This will in future be done. It may be explained that most of empties were utilised in the workshop for various purposes e.g. making ration tins, coal baskets, sieves, flower pots, flower vases, cake moulds etc. but no record of the same was kept. It is not possible now to collect figures of such empties. The action taken may now be approved. As already stated, an account of these empties will in future be kept.

(iv) Sports goods of the type mentioned by audit issued ^{from the stores} were treated as expendable items in accordance with the ruling of the C.M.A. and their return has never been insisted. In future the Department will be asked to return all these articles to the stores or get them condemned according to Rules.

3. A copy of this letter is being sent to the Comptroller, Pepsu, Patiala.

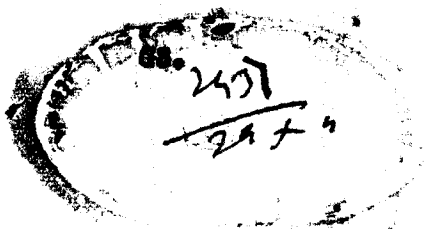
Yours faithfully,

[Signature]

PRINCIPAL.

Copy to:-

The Comptroller, Pepsu, Patiala. ✓



*a. c. c. is an informal
reply. may if be filed*

[Handwritten initials]

Audit and Inspection note on the accounts of the Lawrence School, Sawai (Mala Hills).

Period of audit: April, 1950 to March, 1952.

11. Stores Accounts. (i) Premature condemnation of Stores. (a) The stores are declared unserviceable under the orders of the Principal after inspection by the Quartermaster. The language in the existing R.M. system and the suggestion made to and accepted by the Principal are dealt by the Principal are dealt with in para 21 (c) Part III. No attempt was ever made by the School authorities to link dates of purchase and acquisition of stores with those of condemnation thereof with a view to verifying whether the condemnation was facilitated by genuine wear or tear. The required linking done by the audit in some cases revealed that stores were declared as unserviceable within a very short period. The instances of the kind are illustrated below:-

Prog. Department.

Knickers lining cloth.

20.7.51 Balance in hand nil.
21.7.51. Receipt from Tailoring Deptt. 452
26.7.51 condemned 3 i.e. after five days.

Boys Department.

	<u>Pullovers.</u>
17.8.49 Balance in hand.	68
-do- Receipt.	<u>182</u>
	Total. <u>250.</u>
19.9.49 Condemned.	80
(i.e. after one month).	

	<u>Jerseys Grey.</u>
30.6.49 Balance in hand.	57
-do- Receipt.	<u>8</u>
	Total. <u>65</u>
11.8.49 condemned	45
19.9.49.	<u>20</u>
	<u>65</u>

(8 Jerseys received on 30.6.49 were condemned within 3 months).

Prog. Department.

	<u>Shoes Brown.</u>
1.4.49 Balance.	181
Upto 31.12.50, Receipts.	<u>405</u>
	Total. <u>586.</u>
Condemned.	<u>400</u>
31.12.50 Balance.	186

	<u>Shoes Running.</u>
3.7.50 Balance.	255
-do- Receipt.	63
30.9.50 -do-	39
4.10.50. -do-	<u>45</u>
	Total <u>391</u>
23.12.50 condemned.	<u>177</u>
-do- balance.	114

(14 pairs were condemned out of lot of 120 received on 23.9.50 i.e. within 3 months.)

(24 pairs were condemned out of lot of 63 received on 3.7.50 after 5 months).

A comparison of stores condemned above with those in other Departments showed that duration of their wear was much longer than in these cases. The condemnation of store within so short a period despite the facts that (a) each ward is provided with 3 to 5 sets of each kind of clothing and equipment and (b) regular establishment is employed for proper upkeep of clothing and a contract for major and minor repairs of shoes viz. rebottoing, heeling and half soling etc., the annual expenditure on which amounts to about Rs.7,000/- is entered into, lead to the safe inference that the condemnation is caused by either acceptance of supplies inferior to the approved specifications or by some other cause which warrants thorough investigation. The defective system according to which the stores are received and condemned by the same agency is another pointer in this direction.

(b) During the years 1950-51 and 1951-52, the condemned stores fetched auction proceeds of Rs.1712/8/-, Rs.1884/10/- and Rs.1499/- in respect of auctions held on 6.11.50, 1.2.51 and 4.1.52 respectively. The book value of the stores put to auction was not assessed to ascertain the loss sustained by Government. The book value of the present lot of condemned stores awaiting auction was estimated at Rs.13,000/-. The desirability of utilizing these stores to the best advantage of the State may be considered by reference to Government before a resort is had to auction.

Contd ----- 2.

(ii) Shortages of stores. Heavy shortages in stores in the Prep. Department were brought to light on 14.12.51. The list of shortages as prepared by the mistresses/matrons in collaboration with the Quarter Master is given in Appendix E. While the stores found short have not been evaluated, the value thereof exceeds Rs. 200/- in any way. The shortages have not so far been reported to the Government and ~~XXXXXXXXXXXXXXXXXXXX~~ and Audit office in terms of paragraph 20 of the G.R.E. Vol. I. The required report may now be prepared and submitted to the quarters concerned after which action required under para 21, 23 and 24 ibid proceeded with.

(iii) Non-accountal of stores. The empties, bottles, gunnies, packing cases and packing materials received with the stores are not being accounted for in any stores Register. During the period from 7/51 to 6/52, receipt of two items of empties viz. Dalda Cases and Vinegar was 1205 (10 lbs. size) and 387 bottles (full size) respectively. These empties traced from stores ledgers just by way of illustration could fetch and appreciable amount in the market. In regard to the disposal of this material enquired in audit it was stated that this was utilized by workshop in the execution of repair works. The receipts thereof and their consumption in jobs executed by work shop were not accounted for therein. In view of the magnitude of purchases of multifarious articles, the number of empties of different nature and sizes received heretofore may be collected departmentally and the omission to maintain any account therefor got condoned by the Government of India.

(iv) Non-return of used up articles. Cricket balls (998), Hockey Balls (398), Tennis balls (26), Foot ball covers (103) and foot ball bladders (209) issued from the stores during 4/50 to 2/52 were not received back after use and accounted for in the "Condanned ledger". The heavy issue of sports materials especially foot balls was not justified. The omission to maintain any account in this regard may be got condoned by the competent authority. The issue of new material should in future be made only on receipt of used up material.

Address :- PRINCIPAL, Sanawar,
No. 47, Kasauli,
Railway Station :- Dharampore.

No. A1/67.-V

THE LAWRENCE SCHOOL
SANAWAR
(Simla Hills).
P. E. P. S. U.

15th October, 1952.

24

The Secretary to the Government of India,
Ministry of Education,
New Delhi.

SUBJECT:- AUDIT REPORT 1950-52. PROPOSED TRANSFER OF THE ADMINISTRATIVE
CONTROL OF THE LAWRENCE SCHOOL, SANAWAR.

Sir,

I enclose para 19 of the Audit Report of the Lawrence School,
Sanawar, for 1950-52 on the subject mentioned above for such action as
the Government of India may consider necessary.

2. A copy of this letter has been sent to the Comptroller,
Pepsu, Patiala.

Yours faithfully,

G. Carter

PRINCIPAL.

Copy to-

The Comptroller, Pepsu, Patiala. ✓

cc.

Audit and Inspection note on the accounts of the Lawrence School, Saneer (SIMLA HILLS).

Period of audit: April, 1950 to March, 1952.

Proposed transfer of the administrative control of the School.

The administration of the school hitherto vested in Government of India is proposed to be transferred to an autonomous Board of Governors consisting of official and non-official members. The extent of incidence of expenditure incurred on the running of the institution to be borne by Government and the manner in which the assets and liabilities of the School (as they would stand at the time of transfer) would be apportioned between Government and autonomous Board may kindly be intimated before the decision regarding proposed transfer is implemented.

St.

To: Address:- PRINCIPAL, Sanawar,
No. 47, Kasauli.
Location:- Dharampore.

No. A1/67.-IV
THE LAWRENCE SCHOOL,
SANAWAR.
(Simla Hills).
P. E. P. S. U.

15th October, 1952.
24

**The Secretary to the Government of India,
Ministry of Education,
New Delhi.**

**SUBJECT:- AUDIT REPORT 1950-52. OBJECTION RELATING TO
RECEIPTS TAKEN IN REDUCTION OF EXPENDITURE.**

Sir,

I enclose a copy of para 15 of the Audit Report of the Lawrence School, Sanawar, for 1950-52 on the subject mentioned above.

2. The system of taking receipts in reduction of expenditure at the time of submitting contingent bills to the Treasury has been followed in accordance with the practice in vogue prior to 1st April, 1949, which was approved by the C.M.A. This practice was not objected to either by the A.G. Punjab or by the Comptroller, Pepsu. The audit has now been objected to it and the practice has since been stopped.

3. A copy of this letter has been sent to the Comptroller, Pepsu, Patiala.

Yours faithfully,

[Signature]

PRINCIPAL.

Copy to:-

The Comptroller, Pepsu, Patiala. ✓

GS.

Audit and Inspection note on the accounts of the Lawrence School, Sarnar (MILLA HILLS).

Period of audit- April, 1950 to March, 1952.

15. Receipts taken in reduction of expenditure.

The appropriation of departmental receipts for departmental expenditure has been authorized in the case of this School vide rule 7.2(e) of the Central Treasury Rules Vol.I. The exception to the rule given as a special case was not required to be construed as an authority to keep the departmental receipts and expenses defrayed therefrom out side the account of the payments into and withdrawal from the Public Account. The auction proceeds realized, recoveries effected from the staff for hiring the Government vehicle for amenity trips and other miscellaneous receipts, if utilized temporarily for departmental expenditure, should have been finally brought to account and not taken in reduction of expenditure at the time of submission of contingent bills to the treasury. The procedure adopted is apparently designed to bring the expenditure in closer accord with the Budget Grant which would otherwise have been exceeded which is not permissible under Article ~~22(3)~~ 284(3) of the constitution of India.

25.

Address:- PRINCIPAL, Sanawar.
No. 47, Kasauli.
Station:- Dharampore.

No.

Al/67. - 111

THE LAWRENCE SCHOOL,
SANAWAR.
(Simla Hills).
P. E. P. S. U.

15th October, 1952.

24

The Secretary to the Government of India,
Ministry of Education,
New Delhi.

SUBJECT:- AUDIT REPORT 1950-52. OBJECTION REGARDING RENT OF
RESIDENCES ALLOTTED TO THE MEMBERS OF THE STAFF OF
THE SCHOOL.

Sir,

I enclose a copy of para 13 of the Audit Report of
the Lawrence School, Sanawar, for 1950-52, on the subject
mentioned above.

2. The position with regard to rent free accommodation to
the members of the staff has been explained in this office letter
No. Al/67 (2), dated the 9th October, 1952. The
specific objections raised by the Audit are dealt with below:-

a) The short recovery of house rent pointed by the Audit
has since been ~~paid~~ recovered from the members of the staff
concerned and credited to Government account.

b) The residences in the School premises are allotted to
persons according to their status. A list of residences showing
persons entitled to such accommodation will now be prepared.

c) The question of rent of furniture has already been
dealt with in this office letter No. Al/67/2 dated 9-X-1952.

3. A copy of this letter has been sent to the Comptroller,
Pepsu, Patiala.

Yours faithfully,

H. C. ...

PRINCIPAL.

Copy to:-

The Comptroller, Pepsu, Patiala;

GS.

Audit and Inspection note on the accounts of the Lawrence School, Sanawar (SIMLA HILLS).

Period of audit: April, 1950 to March, 1952.

12. Rent of residences allotted to the staff.

(a) Short recovery of rent. The compensatory allowance sanctioned to the members of staff with effect from 1.10.49 was not included in the total emoluments for the purposes of recovery of 10% rent in respect of Government owned residences allotted to them vide FR45C(iii). The amount of short realization of rent during 1.10.49 to 31.10.50 (whereafter rent was recovered on pay including compensatory allowance) was worked out to Rs. 255/- which may now be recovered from the officials concerned.

(b) Allotment of residences. The Government owned residences have not been classified in conformity with the principle followed in Simla and Delhi for the purpose. The scale of accommodation supplied shall not, except at the officer's own request, exceed that which is appropriate to the status of the occupant vide FR 45AIV. The prescribed per centage of 10% rent recoverable on total emoluments is not operative in cases where the Officers at their own request have been supplied with accommodation not appropriate to the post held by him. In that event the standard rent is recoverable vide Clause C(ii)(2)ibid. The residential accommodation may now be got categorized by the G.P.W.D.

(c) RENT of furniture provided at the expense of State.

From a perusal of furniture lists, it transpired that the quarters allotted to the staff have been luxuriously furnished at the expense of Government but no rent is being charged therefor in terms of FR45AVI. The rent may be got assessed by the G.P.W.D. and recovered from each occupant immediately.

Address:- PRINCIPAL, Sanawar,
No. 47, Kasauli.
Post Office Station:- Dharampore.

No. Al/67 - II
THE LAWRENCE SCHOOL,
SANAWAR.
(Simla Hills).
P. E. P. S. U.

15th October, 1952.
24

The Secretary to the Government of India,
Ministry of Education,
New Delhi.

SUBJECT:- AUDIT REPORT 1950-52. OBJECTION REGARDING OUTSTANDING
ARREARS ON ACCOUNT OF FEES AND CONCESSIONS TO STAFF
MEMBERS.

Sir,

I enclose a copy of para 12 of the Audit Report of
the Lawrence School, Sanawar, for 1950-52 on the subject mentioned
above.

2. As stated in this office letter No. Al/67 (8)
dated the 14th October, 1952, a statement of arrears of fees
due from certain students is reported regularly to the Committee
of Management of the School and in accordance with their direction
Government Departments are addressed with a view to realise the
arrears of fees from parents who are Government servants. Steps
are also taken to realise fees from non-Government servant parents
of children whose fees are in arrears.

3. The Government of India has already been addressed
with regard to the regularisation of the concessions in force to
the members of the staff of the School in respect of the education
of their children for the period 1st April, 1949 to 30th September,
1952 via this office letter No. Al/67 ()
dated the 14th October, 1952.

4. A copy of this letter has been sent to the Comptroller,
Pepsu, Patiala for information.

Yours faithfully,

H. Carter
PRINCIPAL.

Copy to:-
The Comptroller, Pepsu, Patiala.

GS.

Audit and Inspection note on the accounts of the Lawrence School, Sahawar,
(CINLA Mills).

Period of audit - April, 1950 to March, 1952.

12. Fees Accounts.

(a) Outstanding arrears. A sum of Rs. 17066/14/6 was outstanding on 1.3.52 on account of recovery of fees from the parents or guardians of the ward. This includes Rs. 10568/7/6 in respect of the students who have already been struck off the rolls for non-payment of dues. These arrears pertain to the period from 10/49 on wards. Many of the defaulters are/were Government servants but no action was taken to recover the amounts from their pay/pension in terms of Para 2 of Government of India letter No.F.15-174/50 d.S., dated 14.12.50 according to which the parents had to execute an agreement that in default of payment for any reason, the amount outstanding can be deducted from their pay/pension as the case may be.

Immediate steps may be taken to liquidate the arrears to avoid any amounts becoming eventually bad "debts".

(b) Concessions to staff members. The concessions admissible to the members of the staff in respect of education of their children were not laid down by the Government of India Ministry of Education. On assumption of administrative control of the School on 1.4.49 from the Defence Department. The concessions admissible under the then existing rules (which were technically in-operative after 1.4.49) and those proposed to be given thereafter were not specifically intimated by the School authorities at any stage. According to the Defence Department letter No.25616/11.G.S.M.F.3 dated 26.11.29 reproduced in Appendix 6 of the School Rules, fees shall be charged from children of civilian employees at concessional rates which shall not in any case be less than half the amount ordinarily payable, each case being decided on merits by the Principal. The fees ordinarily payable by children of civilian employees in receipt of a monthly income of Rs. 80/- or above upto and including Rs. 900/- as laid down in clause (iii) Page 3 of the then School Rules was as follows:-

- (i) For first child 11% of the income
- (ii) For 2nd child Rs. 3/4/- less than (i) above.
- (iii) For 3rd child Rs. 5/8/- -do-
- (iv) For 4th child Rs. 7/10/- -do-

After the transfer of administrative control to the Ministry of Education, the fees ordinarily payable was fixed at Rs. 1,500/- per annum and as such the staff members were liable to pay not less than half of it i.e. Rs. 750/- per annum but the rules were interpreted to the advantage of the school monthly staff who continued to pay 5 1/2% of their monthly income. For the purposes of assessment of income the monthly pay of father or mother and not of both is being taken into consideration. The income of the husbands/wives either employed in this school or elsewhere is not included in the income of the members of the staff.

Concessions of Unusual nature.

(c) The staff enjoys another concession of paying fees for 10 months (and not for winter vacation) against 12 months payable by others vide Para 12 of the School Prospectus. Another concession of novel nature given to the members of staff is that they are charged fees for the actual days of attendance during a month and not for full month. The children of the members of staff attending during as day scholars are not charged at all.

(d) In their letter No.F.39-83/49 G.S., dated 15.1.51, the Ministry of Education withdrew all concessions heretofore availed of by staff and ordered that with effect from 6.3.51, the members of the teaching staff should pay for their children attending as Day scholars according to their monthly salaries. No concession was allowed for boarders. The members of non-teaching staff were not entitled to concession for Day scholars even. This letter was cancelled by the Government of India as published in School order No.20 dated 23.1.51 but the staff was warned that "although the concessions may not

necessarily be withdrawn such a possibility does exist and that while children may be allowed to attend as Day Scholars at concession rates, they may have to pay full fees for those children who are boarders". The withdrawal of concessions was ordered again in their letter No.F.19.2/51-G.I., dated 1.6.52 which was held in abeyance for the academic session 1952.

(c) In view of the impending transfer of the institution to the autonomous Board of Governors, it is imperative that the concessions allowable to members of staff should be clarified by the Government before the present staff is absorbed or retrenched so that recoveries, if any, could be effected from them. The amounts due from members of staff in respect of concessions of unusual character availed of by them as detailed in sub-para (a) above may be worked out immediately and recovered from them.

Address:- PRINCIPAL, Sanawar.
No. 47, Kasauli.
Railway Station, Dharampore.

No. AL/67-I

THE LAWRENCE SCHOOL,
SANAWAR.

(Simala Hills).
P. E. P. S. U.

15th October, 1952

24

The Secretary to the Government of India,
Ministry of Education,
New Delhi.

SUBJECT:- AUDIT REPORT 1950-52. OBJECTION REGARDING
DARZIKHANA.

Sir,

I enclose a copy of para 10 of the Audit Report of the Lawrence School, Sanawar, for 1950-52 on the subject noted above.

2. As stated in this office letter No. AL/67 (6 dated the 14th October, 1952, a Coommittee consisting of senior members of the staff of the School has been constituted to examine the work done in the Darzikhana and to report by the middle of November, 1952 action to be taken to reduce the cost thereof. Further necessary action will be taken on receipt of the Report of the Committee.

3. A copy of this letter has been sent to the Comptroller, Pepsu, Patiala for information.

Yours faithfully,

Ed. Carter

PRINCIPAL.

Copy to:-

The Comptroller, Pepsu, Patiala.

GS.

Audit and Inspection note on the account of the
Lawrence School, Sanawar (SIMLA HILLS).

Period of audit= April, 1950 to March, 1952.

10. Infructuous expenditure Rs.7500 P.A. There are 16 whole time tailors on the establishment of the School. Out of these, 12 are employed in the Darzikhana while the remaining four are attached to the various Departments of the School for repair work. The pay and allowances drawn by the tailoring section work out to about Rs.1200/- per mensem. No register showing daily progress of work done by each tailor was maintained. A reference to the actual work done by each tailor in Darzi Khana during the years 1950, 1951 and 1952 (Part) revealed that the monthly out-turn of each tailor was a too low an ebb as exhibited in Appendix D.

Despite the fact that all the tailors were not gainfully employed throughout the year ready made garments costing Rs.22,000 were purchased from the market during the years 1950-51 and 1951-52. Assuming that the repair work justifies entertainment of four tailors the monthly out turn worked out can hardly justify employment of four hands more. Even with this liberal estimation, the expenditure incurred on 50% of the establishment (Rs.7500 per annum) is evidently unproductive. The flow of expenditure in this direction can very conveniently be narrowed down. The matter was promised to be looked into. This office may be apprised of the final action taken in this regard.

GS.

Telephone address:- PRINCIPAL, Sa.....
Telephone:- No. 47, Kasauli.
Railway Station:- Dharampore.

No. A1/67.-A

THE LAWRENCE SCHOOL,
SANAWAR.
(Simla Hills).
P. E. P. S. U.

15th October, 1952.

24

The Secretary to the Government of India
Ministry of Education,
New Delhi.

SUBJECT:- AUDIT REPORT 1950-52. OBJECTION REGARDING CLOTHING
FEE CHARGED FROM THE STUDENTS OF THE SCHOOL.

Sir,

I enclose a copy of para 9 of the Audit Report of the
Lawrence School, Sanawar for 1950-52 on the subject mentioned
above.

2. The question of increasing the clothing fee of Rs.100/-
per annum charged from the children has been under consideration
for some time past but no final decision was reached till
30th September, 1952. The Board of Governors of the School at their
meeting held on the 1st October, 1952, decided that from 1953-54
the clothing fee be raised to Rs.150/- per annum. Necessary action
in the matter will be taken in due course.

3. It may be explained that the school charges
clothing fee @ Rs.100/- per annum for the use of the clothes by the
children. The clothes are not the property of pupils but that of
Government. A sum of Rs.86,802/- was spent on the purchase of
clothes in 1951-52. A sum of Rs.25,540/- was spent on the washing of
clothes and repairs of shoes. This expenditure is not taken
into account for clothing fees purposes.

4. A copy of this letter has been sent to the Comptroller,
Pepsu, Patiala, for information.

Yours faithfully,

Sr. Captain

PRINCIPAL.

Copy to:-
The Comptroller, Pepsu, Patiala.

GS.

**Audit and Inspection note on the accounts of the Lawrence School,
Banawar (SIMLA HILLS).**

Period of audit= April, 1950 to March, 1952.

D. Uncovered excess expenditure. Against the total realization of Rs. 35,000/- approximately on account of clothing fee at the rate of Rs. 10/- per mensem per student for 10 months from average strength of 350 wards, the expenditure incurred thereagainst amounted to Rs. 1,10,000/- to which may be added about Rs. 15,000/- on account of cost of tailoring establishment employed for stitching and casual repairs of clothings. The question of increasing the monthly rates of clothing fee and thereby co-relating it to actual expenditure is stated to be under reference with the Government of India. The final decision taken in the matter may be communicated to this office.

Post office address:- PRINCIPAL, Sanawar,
No. 47, Kasauli,
Rajasthan - Dharampore.

No. 41/67. - XII

THE LAWRENCE SCHOOL,
SANAWAR,
(Simla Hills).
P. E. P. S. U.

The Secretary to the Government of India,
Ministry of Education,
New Delhi.

27th October, 1952.

SUBJECT:- AUDIT REPORT 1950-52, CONTRACTS AND SUPPLIES.

Sir,

I enclose a copy of para 20 of the Audit Report of the Lawrence School, Sanawar, for 1950-52 on the subsection mentioned above.

2. The remarks of the audit are dealt with serially below:-

(i) Under the School orders in force prior to 1st April, 1949, contracts for the supply to the School vegetable, fruits, eggs, meat, clothing, hardware, sports material and shoes have been entered into by the Principal after inviting tenders. The Ministry of Education are fully aware of this position. If formal orders of the Government of India are necessary empowering the Principal to give contracts for the articles mentioned above, it is requested that such orders may be communicated to me covering the period 1st April, 1949 to 30th September, 1952.

(ii) As far as possible the general principles laid down in para 19 of the G.F.R. are observed in giving contracts for School supplies.

(iii) The objection raised has been noted for future guidance.

(iv) The necessary certificate will in future be recorded, when ^{receiving} supplies.

(v) & (vi) The points raised have been noted for action in future.

(vii) The list of stores for which rate running contracts exists, supplied by the D.G. S & B shows that so far as this School is concerned, little advantage can be taken of their agency. They have no rate running contracts for food-stuff, coal, lime, furniture, crockery and cutlery, vide their letter No. GSIB/209 (Pun-12)IV dated the 10th October, 1952. The only article required by the School for which they have rate running contract is petrol and electric bulbs. Petrol is purchased by the School through the agency of the Army authorities. Advantage will be taken for the purchase of electric bulbs for the School. Jails and Reformatories take a very long time to supply things and in the running of a School such delay do not conduce to efficient working. The possibilities of placing orders of certain types of articles with the Jails will however be explored.

(viii) The forms of contract are in vogue for a long time past and were approved by the C.M.A. The same forms have been used after the 1st April, 1949 when the administration of the School was taken over by the Ministry of Education. These forms do not seem to require any amendment.

(ix) The point raised by the audit is not clear. No newspapers is subscribed and no book is purchased by the School which has been prescribed by Government. This office is not aware of any "approved list" of books and newspapers issued by Government for purchase by the School.

The purchase of publications ~~from~~ from Europe will in future be ordered through the High Commissioner for India in London.

(x) Stationery for the use of office is always obtained from C P & S except some small articles which may be urgently required. These articles are purchased and charged to contingencies under the authority of the Ministry of Education letter No.F.39-5/49-D.3., dated the 26th July, 1950. Stationery required for the students is purchased from certain firms under the authority of the Ministry of Education letter No.F.16-75/50-D.3., dated the 10th October, 1950. The question of getting any item of such purchases regularised does not arise.

locally

2436
G.A.O.

(xi) The audit has suggested that widest publicity should be given in inviting tenders for the supply of school commodities by advertising in popular Urdu Dailies, Government Gazettes of State Governments and Publicity Department of Local Government and Const. Board. It is unlikely that a person sitting in Madras would be interested in supply of vegetables to this School. Essentially these tenders are confined to local people as they are generally of the value of less than Rs. 50,000/-. Advertisement in some of the Urdu Dailies would however be useful and will in future be done. Long time notice would also be given in inviting tenders.

If however it is decided to accept the suggestion of the audit, this office will have no objection to its adoption.

(xii) It is regretted that a comparative statement of rates quoted by different dealers was not prepared. (Some of the old records are available but some are not). This will be done in future. It is requested that the ~~subsequent~~ omission to prepare comparative statement during 1951 and 1952 may be approved.

(xiii) All tenders will in future be opened in the presence of tenderers.

3. A copy of this letter has been sent to the Comptroller, Pepsu, Patiala.

Yours faithfully,

E. G. G. G.
PRINCIPAL.

Copy to

The Comptroller, Pepsu, Patiala, for information.

cc.

*A. K. C. is an informal reply
may it be filed*

*ADG
3/10*

Post office address:- PRINCIPAL, Sanawar,
No. 47, Kasauli,
Rajpootana, Dharampore.

No. 41/67. - XII

THE LAWRENCE SCHOOL
SANAWAR.
(Simla Hills).
P. E. P. S. U.

The Secretary to the Government of India,
Ministry of Education,
New Delhi.

27th October, 1952

SUBJECT:- AUDIT REPORT 1950-52, CONTRACTS AND SUPPLIES.

Sir,

I enclose a copy of para 20 of the Audit Report of the Lawrence School, Sanawar, for 1950-52 on the subject mentioned above.

2. The remarks of the audit are dealt with ~~serially~~ below:-

(i) Under the School orders in force prior to 1st April, 1949, contracts for the supply to the School vegetable, fruits, eggs, meat, clothing, hardware, sports material and shoes have been entered into by the Principal after inviting tenders. The Ministry of Education are fully aware of this position. If formal orders of the Government of India are necessary empowering the Principal to give contracts for the articles mentioned above, it is requested that such orders may be communicated to me covering the period 1st April, 1949 to 30th September, 1952.

(ii) As far as possible the general principles laid down in para 19 of the G.F.R. are observed in giving contracts for School supplies.

(iii) The objection raised has been noted for future guidance.

(iv) The necessary certificate will in future be recorded, when ^{receiving} supplies

(v) & (vi) The points raised have been noted for action in future.

(vii) The list of stores for which rate running contracts exists, supplied by the D.G. S & B shows that so far as this School is concerned, little advantage can be taken of their agency. They have no rate running contracts for food-stuff, coal, lime, furniture, crockery and cutlery, vide their letter No. GSIB/209 (Pun-12)IV dated the 10th October, 1952. The only article required by the School for which they have rate running contract is petrol and electric bulbs. Petrol is purchased by the School through the agency of the Army authorities. Advantage will be taken for the purchase of electric bulbs for the School. Jails and Reformatories take a very long time to supply things and in the running of a School such delay do not conduce to efficient working. The possibilities of placing orders of certain types of articles with the Jails will however be explored.

(viii) The forms of contract are in vogue for a long time past and were approved by the C.M.A. The same forms have been used after the 1st April, 1949 when the administration of the School was taken over by the Ministry of Education. These forms do not seem to require any amendment.

(ix) The point raised by the audit is not clear. No newspapers is subscribed and no book is purchased by the School which has been prescribed by Government. This office is not aware of any "approved list" of books and newspapers issued by Government for purchase by the School.

The purchase of publications ~~from~~ from Europe will in future be ordered through the High Commissioner for India in London.

(x) Stationery for the use of office is always obtained from C P & S except some small articles which may be urgently required. These articles are purchased and charged to contingencies under the authority of the Ministry of Education letter No. F. 39-5/49-D.3., dated the 26th July, 1950. Stationery required for the students is purchased from certain firms under the authority of the Ministry of Education letter No. F. 16-75/50-D.3., dated the 10th October, 1950. The question of getting any item of such purchases regularised does not arise.

/ locally

P. T.

(viii) Rejected quotations. The stores the requirements of which are either seasonal or not appreciable to justify a regular contract are purchased from the open market after inviting quotations. The rate approved is generally placed on record. The rejected quotations for the period prior to 1952 were not made available to audit. No comparative statement of rates quoted by different dealers is prepared to verify the lowest rate. This ~~system~~ deviation from the pre-scribed procedure may be got approved by Government.

(xiii) The tenders are not opened in the presence of the tenderers.

Address:- PRINCIPAL, Sanawar,
No. 47, Kasauli,
Railway Station, Dharampore.

No. A1/67. - XIV.

THE LAWRENCE SCHOOL,
SANAWAR.
(Simla Divs.)
P. E. P. S. U.

27th October, 1952.

The Secretary to the Government of India,
Ministry of Education,
New Delhi.

SUBJECT:- AUDIT REPORT 1950-52. SERVICE BOOKS AND ESTABLISHMENT.

Sir,

I enclose a copy of para 14 of the Audit Report of the Lawrence School, Sanawar, for 1950-52 on the subject mentioned above.

2. The instructions given in sub para (a), (b) and (c) of this para have been noted. Messrs. Mitra and Bhupinder Singh were appointed in a temporary capacity and they have now been shown accordingly. Action is being taken to recover the amount over drawn by Jageshwar (Inkman) and Dhani Ram (Compositor).

3.

A copy of this letter has been sent to the Comptroller, Pepsu, Patiala.

Yours faithfully,

Sd. Carter

PRINCIPAL.

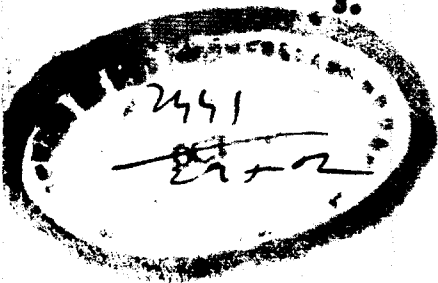
Copy to:-

The Comptroller, Pepsu, Patiala, for information.

OS.

*O.K.C. is informed
reply may it be filed*

*DPD
W
30/10*



and Inspection note on the accounts of the Lawrence School, Sanawar (S. Mills).

Period of audit: April, 1950 to March, 1952.

14. Service Books of Establishment.

(a) Appointments. The staff is employed generally "on probation" without understanding the important distinction between one who is a probationer and one who is merely on probation. A probationer is generally a direct recruit against a permanent vacancy for whom definite conditions of probation such as periods and tests to be passed are prescribed, while a Government servant promoted from one service to another is ordinarily placed on probation to determine his suitability for the post. The periods and tests to be passed and the period of probation are not being prescribed for these recruits commonly but incorrectly termed as "On probation".

(b) Irregular drawal of increments for probationers. In accordance with Audit Instruction 5 below FR26 a probationer is entitled to claim retrospectively the increments which, but for his probation, he would have received in the ordinary course only if he is confirmed at the end of probation exceeding 12 months. In the following cases increments were irregularly drawn for probationers not confirmed so far.

<u>Name.</u>	<u>Date of drawal of increment.</u>	<u>Rate of increment.</u>
Mr. Rath. Mitra Asstt. Master.	16. 4.52.	Rs. 10/-
Mr. Bhupindra Singh Asstt. Master.	28.5.52.	Rs. 10/-

The increments drawn by the incumbents may be recovered and credited into the treasury.

(c) Non-restoration of increments of officiating incumbents during regular leave.

Whereas the period of regular leave taken during the period a Government servant officiates in a post is counted towards increment in the time scale applicable to the post in which he holds a lien as well as in that on which he would hold a lien had his lien not been suspended, the period of leave tends to postpone permanently the date of increment accruable in the time scale of the post in which he officiates. In the following cases increments were drawn in the time scale applicable to the post in which Government servant was officiating regardless of the period of leave availed of:-

<u>Name and designation.</u>	<u>Date of increment.</u>	<u>Leave availed of.</u>
Mr. Jageshwar Ink Man.	31st December.	One month with effect from 26.12.49.
Mr. Dhani Ram Compositor.	1st January.	15 days from 27.6.51 to 11.7.51 15 days from 31.1.52 to 14.2.52

The amounts due from the above incumbents as also from others, if any, may be worked out and recovered from them under advice to this office.

Address:- PRINCIPAL, Sanawar,
No. 47, Kasauli,
Distt. Dharampore.

REGISTERED

No. A1/67.-XI

THE LAWRENCE SCHOOL,
SANAWAR.
(Simpla Hills).
P. E. P. S. U.

27th October, 1952.

The Secretary to the Government of India,
Ministry of Education,
New Delhi.

SUBJECT:- AUDIT REPORT 1950-52.

Sir,

I enclose a copy of paras 1 and 2 of the Audit Report of the Lawrence School, Sanawar, for 1950-52.

67P
G.P.V.

2. The comments of the Principal on the various paras of the Audit Report of the School for 1949-50 have been communicated to the Ministry of Education in this office letters No. A1/67 dated the 7th October, 1952, and Nos. A/67/1 to A1/67/13 dated the 9th, 10th and 11th October, 1952 and Nos. A1/67/14 and A1/67/15, dated the 16th October, 1952, and the sanction of Government in respect of certain items has been asked for. Copies of such of the above mentioned letters as are self explained has been sent to the Comptroller, Patna.

3. A copy of this letter has been sent to the Comptroller, Patna.

Yours faithfully,

S. S. Gupta

PRINCIPAL.

Copy to:-

The Comptroller, Patna, for information.

GS.

*A. K. S. is a fund
copy may it be filed*

*M.A.
R.
30/10*

Graphic address:- PRINCIPAL, Sanawar.
Telephone:- No. 47, Kasauli.
Railway Station:- Dharampore.

REGISTERED

No. 21/00-VIII
THE LAWRENCE SCHOOL,
SANAWAR.
(Simla Hills)
P. E. P. S. U.

17th October, 1952

The Secretary to the Government of India,
Ministry of Education,
New Delhi.

SUBJECT:- AUDIT REPORT 1950-52. STORE AND STOCK ACCOUNTS.

Sir,

I enclose a copy of para 21 of the Audit Report of the Lawrence School, Sanawar, for 1950-52 on the subject mentioned above.

CAP
COA

2. The suggestions made in sub para (a), (b) and (c) have been noted. A Committee consisting of senior members of the staff has been appointed to check the balances in the stores held in excess of the requirements and to report the surplus and obsolete stores. Necessary action for the disposal of such stores will be taken on receipt of the Report of the Committee. A Committee has also been appointed to inspect stores proposed to be condemned. Periodic verification of the stores in the Central godown is done by the Principal himself. Such verification at regular interval by an officer deputed by the Principal will in future be arranged.

2, 8.

3. As regards sub para (d) it may be noted that scales are prescribed for steam coal, charcoal and fuel wood for kitchens. It is not possible to prescribe scales for quick lime, paints and brushes. They are issued according to requirements. The scale prescribed for the issue of steam coal for heating purposes is 30 lbs and 15 lbs. for fire places according to the size of the fire place. This is the prevalent scale in hill stations. The scale prescribed for the issue of Kerosine oil is 702 per lantern. The lantern remains burning the whole night in the dormitories and this quantity is actually consumed. This scale has been in force for a long time. If these scales require the approval of Government it is requested that necessary sanction may be communicated to cover the period 1st April, 1949 to 30th September, 1952.

4. A copy of this letter has been sent to the Comptroller, Pepsu, Patiala.

2458
2902

Yours faithfully,

S. Kumar

PRINCIPAL.

Copy to:-

The Comptroller, Pepsu, Patiala.

cc.

*This is an informal copy
file*

*DDO
20/10*

Audit and Inspection note on the accounts of the Lawrence School, Sasnagar (Simla Hills).

Period of audit- April, 1950 to March, 1952.

1. **Last Audit Note.** The annotated copy showing the action taken on the points raised in the last audit and inspection note issued by the Accountant General, Punjab, in June, 1951 has not been prepared as yet. A copy of the replies stating in general the history of irregular practices pointed out by audit was forwarded by the Principal semi-officially to the Ministry of Education whose orders thereon are yet awaited. This delay in the disposal of the audit objections impairs the very value and efficiency of audit. The detailed replies to the objections may now be prepared by the Principal and furnished to this office immediately. The action taken or proposed to be taken to fix responsibility for important financial irregularities enumerated in the last audit note and the remedial measures devised to secure regularity and propriety of expenditure in future may also be mentioned in the replies to be furnished.

2. **Present Audit.** The present test audit and examination of the accounts covers the period from April, 1950 to March, 1952. The audit was conducted by Shri B.P. Kohli, Superintendent Audit Party from the 21st July, 1952 to 6th August, 1952. The accounts for the months of 4/50, 11/50, 5/51 and 3/52 were subjected to detailed check.

65.

Audit and Inspection note on the accounts of the Lawrence School,
Nagpur (SINLA HILLS).

Period of audit: April, 1950 to March, 1952.

21. Stores and Stock Accounts.

(a) Excessive balances of stores. The balances of stores held are in excess of the requirements of a reasonable period. The maximum limit upto which the balances of stores and stock could be held has not been prescribed by Government. In order to exercise check over the necessity of balances held, a periodical inspection should be made by a responsible officer who should submit a report of surplus and obsolete stores to the authority competent to issue orders for their disposal. The inspection should normally be made six-monthly in the case of perishable stores and once in a year in case of others. Stores remaining in stock for over a year should be considered surplus unless there is any reason to treat them otherwise. In this connection attention is invited to para 162 of G.F.R.Vol.I.

(b) Periodical verification. The verification of stores lying in the Control Godown should be conducted periodically in pursuance of the instructions contained in para 159 to 161 ibid. In view of the shortages of stores held in the Departments coupled with the arithmetical inaccuracy of their stores account, the verification of these stores not hitherto been conducted may henceforth be arranged at regular intervals.

(c) Condemnation of stores. The stores proposed for condemnation should be inspected by an Inspection Committee who should be independent of and separate from the agency responsible for the receipt and custody of stores. Each order declaring stores as unserviceable should record full reasons for condemning them and also record how the condemned stores are to be disposed of i.e. whether by sale, public auction or otherwise. Full particulars regarding condemned stores should also be recorded in relevant lists vide para 167 ibid.

The new stores supplied by contractors may also be inspected by responsible officers on receipt to verify that they are upto the mark.

(d) Issues not regulated by scales. The issue of steam coal, charcoal and fuelwood to kitchens, quick lime for grounds and for white washing, painting and brushes to the workshop, stationery, etc., are not regulated by any prescribed scale. The scale prescribed by the Principal for the issue of coal for heating purposes, Kerosine oil for lanterns in Dormitories has neither been compared with that prescribed in other departments nor got approved by the Government.

Address:- PRINCIPAL, Sanawar,
No. 47, Kasauli,
Railway Station:- Dharampore.

AI/67. - XV
THE LAWRENCE SCHOOL,
SANAWAR.
(Simla Hills).
P. E. P. U.

21st October, 1952.

The Secretary to the Government of India,
Ministry of Education,
New Delhi.

SUBJECT:- Audit Report 1950-52.

Sir,

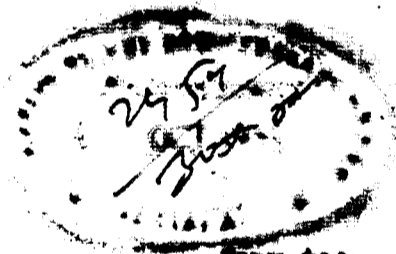
I enclose a copy of para 6 of the Audit Report of the Lawrence School, Sanawar for 1950-52 on the subject mentioned above.

2. Attention is invited to the remarks ^{contained} in this office letter No. AI/67, ^{XVII} dated the 22nd October, 1952. The School has been purchasing atta from the Army authorities for the past many years and the arrangement has been satisfactory. The rates fixed by the Army authorities had to be followed. The same arrangement was continued. The possibility of obtaining atta from the Civil authorities in future will be investigated and action taken accordingly.

3. A copy of this letter has been sent to the Comptroller, Pepsu, Patiala.

Yours faithfully,

PRINCIPAL.



Copy to:-

The Comptroller, Pepsu, Patiala.

CS.

Audit and Inspection note on the account of the Lawrence School,
Srinagar (Simla Hills).

Period of audit: April, 1950 to March, 1952.

6. Purchase of Atta.

Atta weighing 36193 lbs. (441 Mds.) purchased from the Army supply canteen, Kasauli during the period from 4/50 to 3/52 for Rs. 8784/12 at rates varying from Rs. 21/- to Rs. 27/11/- per 100 lbs. against the average issue rates of Rs. 17/- per 100 lbs. fixed by the Civil Rationing Department during the enforesaid period. Had the supply of atta been arranged from the Civil Rationing Department it would have cost the Government only Rs. 7504/- and would have resulted in a net saving of Rs. 1400/-.

Since the School premises being situated in Pepsu were subject to the control laws and rules of Pepsu Government and the School was entitled to draw its ration from the Civil Supplies authority at the prescribed rates. The justification for effecting the purchases at a higher rate from the Army Canteen instead needs to be investigated for fixation of responsibility.

CS.

~~Dear Sir~~
Sept 11/11
The Prince of Wales
L. ...
Dear Sir



Not having had
a reply to my first letter
I venture once more to
address you on the subject
of having my children
admitted into the ...
they were - & I trust you
will kindly give my
application such
consideration.

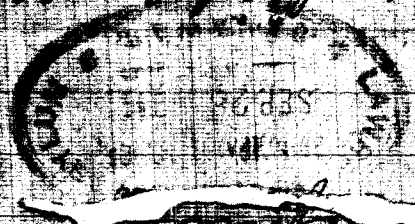
I am sure ...
having belonged to the

Trapper Gro
1911

Dear Sir

Will you kindly
assist in the children for
admission to the school
as early as possible as at present
they are left in the hands of native
schools and all sorts of
of their kind. I was a guard
on the 5th Division R. & A. &
was stationed at Benackpore
when I took my discharge. The
children are as long as 6 some
and 8. They are big for
age and black after himself.
If possible you will let me

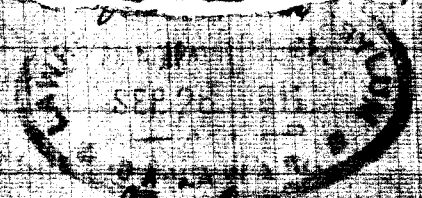
25th Sept 1901
52 Northampton St
J. W. Johnson
Dear Sir
I have the pleasure to inform you that
the order for 100 copies of the
book has been placed and will be
filled as soon as possible.
I am, Sir, very respectfully,
Yours truly,
J. W. Johnson
P.S. The book is now in the
press and will be ready in
a few days.



25th Sept 1848

57 Great Street, Glasgow

To the Principal
of the Glasgow Academy



Dear Sir,

I feel it necessary
to write & explain
that though I had
to visit my children
at first, to have
up the account my
father I would
go to the
center to see
against the
of Glasgow. I
matter of education